S. S. Jain Subodh P. G. (Autonomous) College,
Rambagh Circle, Jaipur- 302004
(Affiliated to University of Rajasthan)

Scheme of Examination and Detailed Course Structure

Session 2021-22

MASTER OF SOCIAL WORK (MSW)

Department of Sociology & Social Work

S.S. Jain Subodh P.G. (Autonomous) College
Master of Social Work (MSW)
Scheme of Examinations & Syllabus w.e.f. session 2021-22

SEMESTER-I

Paper No.	Nomenclature of the Paper	No. of Hours Per Week	Internal	External	Total	Time (end sem. exam)
MSW -101	History and Philosophy of Social Work	04	30	70	100	3 Hrs.
MSW -102	Society and Human Behaviour	04	30	70	100	3 Hrs.
MSW -103	Social Case Work	04	30	70	100	3 Hrs.
MSW- 104	Fieldwork Practicum	04	40	60	100	-

SEMESTER-II

Paper No.	Nomenclature of the Paper	No. of Hours Per Week	Internal	External	Total	Time (end sem. exam)
MSW -201	Social Welfare Administration and Social Policy	04	30	70	100	3 Hrs.
MSW -202	Social Work with Groups	04	30	70	100	3 Hrs.
MSW -203	Research Methodology and Statistical Reasoning	04	30	70	100	3 Hrs.
MSW- 204	Fieldwork Practicum	04	40	60	100	-

SEMESTER-III

Paper No.	Nomenclature of the Paper	No. of Hours Per Week	Internal	External	Total	Time (end sem. exam)
MSW-301	Social Work with Communities	04	30	70	100	3 Hrs.
MSW -302	Disaster Management and Environmental Social Work	04	30	70	100	3 Hrs.
MSW-303	Urban World and Social Work	04	30	70	100	3Hrs.
MSW-304	Fieldwork Practicum	04	40	60	100	-

ELECTIVE COURSES

The Student will have to opt any one paper out of the following papers

Paper No.	Nomenclature of the Paper	No. of Hours Per Week	Internal	External	Total	Time (end sem. exam)
MSW-305 A	Issues of Health Rights: Social Work Perspective	04	30	70	100	3 Hrs.
MSW-305 B	Human Resource Management (HRM)	04	30	70	100	3 Hrs.
MSW-305 C	Human Rights and Civil Rights Organizations	04	30	70	100	3 Hrs.

SEMESTER-IV

Paper No.	Nomenclature of the Paper	No. of Hours Per Week	Internal	External	Total	Time (end sem. exam)
MSW - 401	Women and Social Legislation	04	30	70	100	3 Hrs.
MSW - 402	Industrial Relations and Trade Union	04	30	70	100	3 Hrs.
MSW – 403	Counselling	04	30	70	100	3 Hrs.
MSW - 404	Dissertation	04	40	60	100	

ELECTIVE COURSES

The Student will have to opt any one paper out of the following papers

Paper No.	Nomenclature of the Paper	No. of Hours Per Week	Internal	External	Total	Time (end sem. exam)
MSW-405 A	Social Work with Older Persons	04	30	70	100	3 Hrs.
MSW-405 B	Labour Welfare and Social Security (HRM)	04	30	70	100	3 Hrs.
MSW- 405 C	Child Rights and Social Work	04	30	70	100	3 Hrs.

Semester - I

Paper 101- History and Philosophy of Social Work

Objectives-

- To understand the History of Social Work.
- To clearly conceptualize their understanding of the Social Work Profession.
- To know the Philosophical Foundation of Social Work, Principles, Values and Ethical Code of their Profession.
- To understand how to apply problem solving model in various Field Situations; and to form their opinion about the applicability of the basic methods of Social Work in actual Field Situation.

Unit I

- Social Work: Meaning and Concepts;
- Brief Introduction about Related Concepts: Social Services, Social Reform, Social Justice, Social Policy and Social Development.
- History of Social Work, Social Work Methods and Application.

Unit II

- Philosophy of Social Work.
- Gandhian Vision of Social Work. Assumption and Values of Social Work.
- Basic Principles of Professional Social Work.

Unit III

- Social Work as a "Profession":
- Critical Evaluation of Professional Character of Social Work.
- Professional Code of Ethics for Social Work Practitioners.

Suggested Books-

- Dubois, B. Miley & K.K., Social Work: An Empowering Profession, London: Allyn & Bacon, 2002
- Akanshsha, Introduction to Social Work and Practice in India, Akanshsha Publishing House, 2011
- सिंह, सुरेन्द्र, वर्मा, आर.बी.एस., भारत में समाज कार्य का क्षेत्र, 'न्यू रॉयल बुक कम्पनी लखनऊ, 2011

Semester - I

Paper 102 — Society and Human Behaviour

Objectives-

- To orient student regarding basic sociological concepts.
- To understand the complex networking of social relationships and factors influencing social behaviors.
- To develop insight into the social institutions and their importance in social functioning.
- To impart basic knowledge regarding human growth and development.
- To orient students regarding basic psychological process and their significance in personality development.

Unit I

- Basic Concepts in Sociology: Society, Social Groups, Community and Socialization.
- Basic Concepts in Economics: Market, Economic Development, Economic Behaviour and PPP Model.
- Basic Concepts in Political Science: State, Power, Authority and Political Socialization.

Unit II

- Basic Concepts in Psychology: Personality, Learning Process and Motivation,
- Emotion, Intelligence and Perception
- Importance of Psychology and Sociology work.

Unit III

- Relationship between Psychology and Sociology,
- Relationship between Psychology and Economic.
- Importance of Sociology and Economics in Social Work.

Suggested Books-

- Morgan, C.T., Introduction to Psychology, New Delhi, Tata McGraw Hill, 2010
- Lavalette, Michael, Radical Social work Today, North American Office the Policy Press, 2011
- Lavalette, Michael, Teaching and learning Communication Work Education, Manglam Publication, Delhi, 2012

Semester - I
Paper 103- Social Case Work

Objectives-

- To develop an understanding regarding case work as a method of social work.
- To orient students regarding individualized approach to problem solving.
- To capacitate students with technique; and skills for dealing with individual for problem solving.

Unit I

- Social Case Work: Concept, Definition, Objectives, Values, Principles.
- Components & Phases of Social Case Work.
- Basic Assumptions and Historical Development of Social Case Work.

Unit II

- Social Case Work Practice in Different Settings.
- Case Work Process: Social Investigation and Social Diagnosis.
- Interviewing (Types, Purpose, Skills, Techniques and Principles of Interviewing).

Unit III

- Approaches to Practice: Psychosocial & Problem Solving,
- Crisis Intervention; Behavior Modification, Functional and Development of an Eclectic Model for Practice.
- Recording in Case Work: Meaning, Purpose, Sources and Types.

Suggested Books-

- Perlman, Helen H, Social Case Work - A Problem Solving Process, University of Chicago Press, Chicago, 1957
- Hollis, Florence, Case Work - A Psychosocial Therapy, Random House, NewYork, 1964
- Timms, Noel, Social Case Work: Principles and Practices, Routledge and Kegan Paul., London, 1964
- Jordan, William, Client Worker Transactions, Routledge & Kegan Paul, London, 1970
- Robert & Robert Nee, Theories of social case work, (ed) University of Chicago Press, Chicago, 1970
- Samalley, Ruth Elizabeth, Theory of Social Work Practice; Columbia Univ. Press, N.Y. 1971

FIELDWORK PRACTICUM

Semester - II

Paper 201- Social Welfare Administration and Social Policy

Objectives-

- To orient students regarding different dimensions of social welfare administration.
- To develop an understanding of formation and management of human service organization.
- To develop an understanding of the concept of social policy and the scope and role of social work intervention in policy formulation and implementation.
- To develop a critical understanding of social policies and its linkage to development issues, plans and programmes.

Unit I

- Concepts of Welfare, Social Administration & Social Welfare.
- Relation between Social Welfare and Administration.
- Social Policy: Concept and Significance.

Unit II

- Basic Administration Process: Organization, Planning and Policy Formulation.
- Basic Administration Process: Personnel Administration and Coordination.
- Role of Government & Non Government Agencies in Social Welfare Administration.

Unit III

- Models of Social Policy.
- Major Welfare Social Policies–Education, Housing, Health and Public Distribution System.
- Social Welfare Policies in India & MANREGA.

Suggested Books-

- Chaudhari, D. Paul, Social Welfare Administration, Delhi: Atma Ram & Sons, 1983
- Goel, S.L. & Jain R. K., Social Welfare Administration: Theory and Practice, Vol.- I & II, New Delhi: Deep and Deep Publications, 1988
- Newstrom, John W. & Davis, Keith, Organizational Behaviour, Tata Mc Graw – Hill, 2003
- Patti, R., Social Welfare Administration in India, Eaglewood Cliffs: Prentice – Hall., 1983
- Robbins, Stephen P., Organizational Behaviour, Delhi: Pearson Education, 2003
- Sachdeva, D.R. , Social Welfare Administration, Allahabad: Kitab Mahal,1992-93
- Shastri, Raja Ram, Samaj Karya, Lucknow,Uttar Pradesh, Hindi Samiti, SuchanaVibhag, 1970
- Siddiqui, H. Y. (Ed.), Social Work Administration, Dynamic Management and Human Relationship, New Jersey: Prentice –Hall, 1983
- Simon, Herbert A., Administration Behaviour, New York : The Macmillan Co., 1955
- Skidamore, Social Work Administration, New Jersey: Prentice –Hall, 1983.
- Trecker, H.B., Social Work Administration Principles and Practices, New York: Association Press, 1977

Paper 202- Social Work with Groups

Objectives-

- To develop an understanding of the basic social work attitudes necessary for the use of social group work.
- To develop an awareness of evolving professional values in the group work.
- To develop skills in the integrated use of social group work methods in Indian perspective.

Unit I

- Social Group as a Method of Social Work: Definition, Objectives, Characteristics and Significance.
- Philosophy & Basic Assumptions in Group Work.
- Historical Development of Social Group Method.

Unit II

- Models of Social Group Work: Social Goal Model, Remedial Model, Reciprocal Model & Developmental Model.
- Group Formation: Techniques, Purposes, Stages/Phases of Group Development, Process of Group Formation.
- Group Leadership: Meaning, Functions of Group Leadership and Leadership Theories. Skills and Responsibilities of Group Leader.

Unit III

- Group Work in Institutional Settings-Group Work and Child Welfare.
- Group Work in Psychiatric Setting, Group Work in Hospitals.
- Role of Social Worker in Group Work.

Suggested Books-

- Indra Gandhi Open University "Social Work Intervention with Individual & Groups. BSWE– 002, Unique Press Noida, 2005
- TreckerHarleigh B, Social Group Work, Principles & Practices, Association Press, FollehPublishing Company/Chicago, 1970
- Konopka, Gisela, Social Group Work, A Helping Process, Prentics Hall, INC, Englewood CIIFS, NJ., 1963
- Balgopal, P, R & Vassil, T. V., Groups in Social Work, An Ecological Perspective,McMillan Publishing Co. Inc. New Work, 1983
- Misra P. D., Social Work, Philosophy & Methods, Inter-IndiaPublications, New Delhi, 1994
- Douglas, Tom, Group Work Practice, International University Press, New York, 1976
- Group leadership and self-realization. Leviathan House Milson, F. 1973
- Essentials of social group work skill. New York: Association Press Trecker, H.B. 1955
- Social group work: Principles and practices. New York: Whiteside Wilson, G., & Ryland G. 1949
- पी.डी. मिश्रा 'सामाजिक सामूहिक कार्य, विनोद चन्द्र पाण्डेय, उ.प्र. हिन्दी संस्करण, 1992
- दूरस्थ शिक्षा निदेशालय, व्यक्ति एवं समूह के सन्दर्भ में समाज कार्य, वी.वी.एस. पूर्वाच्चल विश्वविद्यालय, जौनपुर, 2004

Paper 203- Research Methodology and Statistical Reasoning

Objectives

- To highlight the relevance of research for social work
- To study the various facets of the research process with special emphasis on Quantitative Research
- To hone the skills in undertaking research and in writing about the same.

Unit I

- Science and Scientific Method: Meaning and Characteristics.
- Forms of Research: Quantitative and Qualitative.
- Research Ethics in Social Work, Research Design: Exploratory, Explanatory, Descriptive and Experimental.

Unit II

- Data: Forms and Sources, Tools of Data Collection: Observation, Interview.
- Questionnaire and Focus Group Discussion.
- Sampling: Basic Concept, Probability and Non Probability Sampling.

Unit III

- Introduction to Social Statistics: Meaning, Nature, Application, Functioning, Limitations and Significance.
- Hypothesis Formulation**:** Definition, Sources, Types, Need and Importance.
- Measures of Central Tendency: Mean, Median Mode.

Suggested Books-

- Goode, W J and Hatt, P K. (1952). Methods in Social Research. Mc.Graw Hill, NewYork, 1952
- Gupta S.C. Fundamentals of Statistics, 7e. Himalaya Publication Co., New Delhi, 2012
- Kothari C.R. Research Methodology - Methods and Techniques. Vishwa Prakashan, New Delhi,1997
- Monette Duane R. & Sullivan Thomas J. Applied Social Research: Tool for Human Services, Harcourt Brace College Pub., New York,1988
- Ramachandran P. Survey Research for Social Work, Institute for Community Organization Research, Bombay, 1993
- Ranjit Kumar. Research Methodology. Sage Publications, New Delhi, 2014
- Ranjit Kumar. Research Methodology: A step by step guide for beginners. Sage Publications, New Delhi, 2014
- Rubin, Allen and Babbie, Earl. Research Methods for Social Work with infotrac, Thompson and Wadsworth Publishing, California. 2004

Semester - II

Paper 204

FIELDWORK PRACTICUM

Paper 301- Social Work with Communities

Objectives:

- To develop an understanding of the concepts related to working with communities and the processes involved in it.
- To make students understand the use and practice of community organization in various fields of social work.
- To provide the knowledge about the role of social worker in social change and social development.
- To familiarize the emerging trends and experiments in community organization.
- To introduce various aspects of social action as an effective method of social work.

Unit I

- Community: Meaning, Definition, Types, Community as a Structure and as Social System.
- Community Leadership: Concept and Types of Leadership in Community.
- Community Organization: Definition, Objectives, Principles, Community Organization as a Method of Social Work. Similarities and Dissimilarities between Community Organization and Community Development.

Unit II

- Community Power Structure: Definition, Inter- Community & Intra Community Relations.
- Types- Pyramidal, Coalitional, Amorphous and Factional.
- Participatory Techniques in Development: Concept, Principles, Attitudes and Behavior, Techniques and Usage- PLA, PRA, RRA, PPA in interface with Conventional Methods, Limitation of Participatory.

Unit-III

- Indigenous Approaches to Community Work- Mahatma Gandhi, Vinoba Bhave, Bheem Rao Ambedkar and Radical Groups.
- Concept and Critique of Social Capital.
- Relationship to the Idea of Community, Participation, Empowerment and Capacity Building through Community Work Methods.

Suggested Books-

- Kirst, Ashman, K.K. & Hull, G.H.(eds), Generalist Practise with Organisations and Communities, Belmont, CA: Wadsworth, 2001.
- Guha, Ratna, Communication in Social Work, Printed at Offset, Delhi, 2000.
- Meenai, Z, Participatory Community Work, Concept Publishing Company, New Delhi, 2007.
- Desai, Murli, Ideologies and Social Work: Historical and Contemporary Analyses, Rawat Publication, New Delhi, 2007.
- Ross, Murray G, Community Organization: Theory and Principles, Harper and Row, New York, 1985.
- Gore M S, Family and the rights of the individual, NIPCCD, New Delhi, 1994.
- Clinard Marshall B, Slums and community development, Free Press, New York, 1957
- Siddiqui Working with Communities- An introduction to Community Work, HiraPublications, New Delhi, 1997.
- McKnight, J. Regenerating community: The recovery of a space for citizens, 2003
- Delgado, M., & Humm-Delgado, D. Assets assessments and community social work practice Chapter 9: Asset assessments and youth, 2013

Paper 302- Disaster Management and Environmental Social Work

Objectives

- To develop an understanding of Disaster and Disaster Management.
- To help students to understand environmental issues and Movements.
- To enable students to understand the government and NGOs and the role of social workers in safeguarding environment and protecting livelihoods.

Unit I

- Concept and Definitions of Disaster. Types of Disasters – Natural, Chemical, Biological, Nuclear, Civil, Intentional and Non- Intentional, Consequences of Disaster.
- Phases of Disaster: Preparation and Planning, Threat and Warning, Impact, Immediate Post-Disaster Period and Recovery Phase. Preparedness, Mitigation, Intervention, Search, Rescue, Relief, Rehabilitation and Reconstruction.
- National and State Policy on Disaster Management. Disaster Management Act, 2005.

Unit II

- Concept of Environment, Meaning, Dimensions of Environment. Natural Environmental Problems & Causes: Imbalance, Pollution (Air, Water, Land and Noise) Population Growth, Forest Cutting & Wild Life.
- Role of Central & State Government NGO"s and Social Workers Contribution to Solve Environmental Problems.
- Sustainable Development, Environment and Technology.

Unit III

- Environment Action and Management: State and Central Government Policies and Programmes on Environmental Preservation.
- Environmental Legislation, Needs and Importance and Important Laws in India.
- Grassroots Environmental Movements in India. - Chipko Movement, Save Forests Movement.

Suggested Books-

- Gadgil, Madhav and Ramchandra Guha. This fissured Land: An ecological History of India, Delhi. OUP. 1994
- Guha Ramchandra. The Unquiet woods, Ecological Change and Peasant Resistance in the Himalayas, Delhi: OUP. 1991
- Adams, W. M., Green Development: Environment and Development In the Third World, 1991
- Anil, Aggarwal, The Price of Forests New Delhi: Centre for Science and Environment, 1992
- Gautam Sharma Lt. Col. , Environment. Man and Nature, New Delhi: Reliance Publishing House, 1989
- John Mc Cornick, The Global Environmental Movement, New Delhi: CBS Publishers, 1990.
- Lodha, R. M., Environment Essays, New Delhi: Ashish Publishing House, 1991
- Mohandas, M., Ecologically Sustainable Development: concepts and Issues Mannuthy; Kerala Agricultural University, 1993
- Raveendra, A., Forests. People and Environment: Dynamics of Interaction and Development Centre for Development Studies, 1989
- Schumacher, Vasanth Desai, Forest Management in India : Issues and problems Bombay: Himalaya Publishing House, 1991

Semester - III

Paper 303- Urban World and Social Work

Objectives

- To enable students to understand the unique nature of urban community.
- To develop sensitivity and commitment for working with urban poor.
- To provide knowledge on the government and voluntary efforts towards urban development.
- To equip students with specific skills and techniques of working with urban communities.

Unit I

- Urban Community: Meaning and Characteristics.
- Rural Urban Linkages and Contrast. City Meaning and Classification.
- Urbanization & Urbanism: Meaning and Characteristics; Trends in Urbanization Process.

Unit II

- Urban Problems: Housing, Drug Addiction, Juvenile Delinquency, Pollution, Displacement and Poverty. Slum: Definition, Causes, Characteristics, Functions, Classification, Approaches to Slum Development. Migration – Concept, Causes, Types and Theories.
- Unorganized/Informal Sectors: Concept, Characteristics. Unorganized Labour: Child Labour, Women Labour and Construction Workers and the Role of Urban Poor in Urban Development.
- The Need for a National Urban Policy.

Unit III

- Urban Development Administration: National, State and Local Levels; Urban Services and Urban Deficiencies; 74th Amendment and Silent Features of Nagarpalika Act; Structure and Functions of Urban Development Agencies: Municipal Administration Corporations, Municipalities.
- Urban Governance: Concepts, Definition, Good Governance, Characteristics of Good Governance, Dimensions of Governance.
- Urban Governance Indicators, Good Governance and Cities, Concepts of Accountability, Impact of Good Governance.

Suggested Books-

- Patel A. K. and Dubey M.V., *Urban Social Work*, Crescent Publishing Corporation New Delhi, 2010.
- Gore M.S., *Social Work and Social Work Education*, reprinted, Printed at Chaman Enterprises, New Delhi, 2011.
- Bhattacharya, B, Urban Development in India, Shree publishing, New Delhi, 1979
- Bidyut Mohanty, Urbanization in Developing countries, ISS and Concept, New Delhi, 1993
- Clinard, Marshall B, Slums and Urban Community Development, The Free Press, New York, 1972
- Desai & Pillai, Slums and Urbanisation, Popular, Bombay, 1972
- Robert Neuwirth, Shadow Cities: A Billion Squatters; a New Urban World, Routledge, New York and London, 2005.
- Mike Davis, Planet of Slums, Verso, London and New York, 2006
- कटारिया, सुरेन्द्र, सामाजिक प्रशासन, आर.बी.एस.ए. पब्लिशर्स, 2010

Semester - III

Paper 304

FIELDWORK PRACTICUM

Elective Paper
Semester- III
Paper 305 A – Issues of Health Rights: Social Work Perspective

Objectives-

- To familiarise with the changing concept of health as an aspect of social development.
- To orient learners to the field Medical & Psychiatric Social Work
- Institutional and non-institutional structures & Role of Social Work

Unit I

- Concept and Definition: Health, Hygiene, Diseases, Illness and Handicap.
- Medical Social Work: Meaning, Definition, Objectives and Scope.
- Historical Development of Medical Social Work.

Unit II

- Healthcare Models: Preventive, Curative, Promotional Model. Integrative Model and Development Model.
- Holistic Approach to Health, Alternative System of Health - AYUSH (Ayurveda, Unani, Siddha,Yoga, Meditation, Naturopathy).
- Communicable & Non Communicable Disease.

Unit III

- Medical Social Work Practice in Different Settings: Hospitals, Out-Patient Departments, Emergency / Crisis Care.
- Social Support and Self Help Groups: Role of Medical Social Worker in Hospital Settings.
- Problems Encountered by Medical Social Workers in the Field. Health Care System and Inequalities.

Suggested Books-

- Anderson R.& Bury M.(eds), Livingwithchronicillness-TheExperience of Patientsand their families, Unwin Hyman, London, 1988
- BajpaiP.K.(ed.),SocialWorkPerspectivesinHealth,RawatPublications, Delhi, 1997.
- BarlettH.M.,SocialWorkPracticeinthehealthfield;NationalAssociationof socialworkers, New York, 1961
- Bradshaw & Bradshaw, Health Policy for Health Care Professional, SagePublications, New Delhi, 2004
- Brannon &Feist, Health Psychology, TLARC Publication, Toronto, 2000
- Crowley M.F.,A New look at nutrition; Pitman Medical Publishing Co.,Ltd.,London, 1967.
- Dowding &Barr, Managing in Health Care, Pearson Education Ltd. London, 2002
- Dziegielewski, Sophia,Changing Phase of Health Care, Social Series II Education,Sarabook, New Delhi, 2003
- FieldM.,Patientsarepeople-AMedical-SocialApproachtoProlongedIllness, Columbia University Press, New York, 1963
- Pokarno K.L., Social Beliefs, Cultural Practices in Health and diseases; Rawat Publications, Delhi, 1996
- Pathak, S.H., Medical Social Work in India, Delhi School of Social Work, New Delhi, 1961

Elective Paper

Semester III

Paper 305 B - Human Resource Management (HRM)

Objectves

- To introduce to the students the emerging field of Human Resource Management.
- To help the student to understand the nature of the changing global business environment and the role of HR in it.
- To enable the students to appreciate the various methods and techniques of Human Resource Management.

Unit l

- Human Resource Management & Development: Definition, Functions, Objectives and Significance.
- Evolution and Growth of HRM in India, Roles of HR Manager and Future Challenges.
- Concept of Social Capital, Culture Capital and Symbolic Capital.

Unit ll

- Manpower Planning, Sources of Manpower Supply.
- Recruitment Methods Scientific Selection and Placement, Transfer, Promotion, Demotion.
- Training and Development.

Unit lll

- Wages and Salary Administration: Factors Influencing Wage and Salary.
- Performance Appraisal: Objectives, Methods, Traditional and Modern, Performance Counselling and Potential Appraisal.
- Concept and Purpose of Discipline, Employee Discipline and Disciplinary Procedure.

Suggested Books-

- Mamoria, C.B. and Gankar, S.V., Human Resource Management, Himalayan Publishing House, IV Edition, 2005
- Ashwatthapa, K., Human Resource Management and Personnel Management, Tata McGraw Hill,2002
- Flippo, Edwin, B., Personnel Management, McGraw Hill, New Delhi,2001
- Chhabra, T.N. Human Resource Management, Dhanpat Rai and Co. Delhi, III Revised Edition,2002

<div align="center">

Elective Paper

Semester III

Paper 305 C - Human Rights and Civil Rights Organizations

</div>

Objectives

- To provide a perspective and foundation for a human rights culture among students.
- To create awareness on the Indian legal system, rule of law, human rights related to custody and detention.
- To equip students with knowledge about the human rights movements and new rights gained

Unit I

- Introduction to Human Rights; Categories and Foundation of Human Rights.
- International Human Rights Law and its Utility; Indian Constitution and Human Rights Protection and Enforcement; Writ Jurisdiction and Public Interest Litigation.
- UN Declaration of Human Rights.

Unit II

- Global Market and Human Rights; Business Corporations and Human Rights Standards Science.
- Technology and Human Rights; Protection and Regeneration of Natural Resources.
- Intellectual Property Rights, RTI, Empowering the Most Exploited and Oppressed; Children's Rights, Women's Rights, Dalit Rights, Right to Education and Health.

Unit III

- Consumer Protection, Local Governance Empowerment and Right to Information. Statutory Commission and Human Rights Courts for the Protection of Rights.
- Strategies and Skills for Human Rights Advocacy. Challenges before Human and Civil Rights.
- Role Human Rights Commission: Central & State in Court of Justice.

Suggested Books-

- Baxi, Upendra, Future of Human Rights Oxford University Press, London, 2005
- Chandra, Sathish, International Documents of Human Rights, Mittal Publications, New Delhi, 1996
- Chakrborthy, Somen, Human Rights Trainer's Manual, Indian Social Institute, New Delhi, 2004
- Donnelly, Jack, Universal Human Rights in Theory and Practice, Cornell University, Press, USA, 1989.
- Mathew P.D & Mathew, P.M, Indian Legal System: An overview, Indian Social Institute, New Delhi, 2005
- Srivastava and Narayan, United Nations on Human Rights, Indian Publishing Distributors, New Delhi, 2002
- United Nations, Human /Rights and Social Work,A Manual for Schools for Social Work and the Social Work Profession, Centre for Human Rights United Nations, Geneva, 1994

Paper 401- Women and Social Legislation

Objectives:

- To get an understanding of the perspective of women and development in Indian society.
- To understand the key issues faced by women and understand strategies to change the situation in terms of personal liberation as well as in terms of making women apart of the developmental process.
- To examine the social systems that affect women in meeting growth needs and special needs.

Unit I

- Status of Women through Ages in India. Gender, Meaning, Concept and Construct, Gender/Sex, Gender Gap, General roles, Gender Inequality.
- Patriarchy and Patriarchal Structures in India. Feminism and its Types.
- Women and Political Participation in India.

Unit II

- Education: Problems of Education and Girl Child, Participation in Higher Education; NGO and Government Efforts to Improve Women's Education.
- Employment: Work Participation of Women, Trends, Exploitation of Women, Marginalization of Women's Labour, Feminization of Poverty, Feminization of Agriculture and Multiple Roles of Women.
- Health Issues of Women in India: Health Problems, Maternal Health, Maternal Mortality.

Unit III

- Social Legislation: Hindu Marriage Act, Dowry Prohibition Act, The Prohibition of Child Marriage Act 2006.
- Women's Right in Joint Hindu Property under Hindu Succession Act, Domestic Violence Act 2005.
- Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal Act 2013- (Vishakha Judgement).

Suggested Books-

- Bhasin, K, Women and media – analysis, alternatives and actions, Kali forWomen, New Delhi, 1984
- Blumberg and Dwaraki, India's educated women : options and constraints,Hindustan Publishing corporation, New Delhi, 1980
- Devendar, Kiran, Status and position of women in India, Shakthi Books, NewDelhi, 1985
- Hamilton R, The liberation of women: a study of patriarchy, George Allen andUnwin, London, 1992
- ICSSR, Status of women in India- report of the National Commission, Alliedpublishers, New Delhi, 1985
- Kanhere U S Women and Socialization, Mittal Publishers, New Delhi, 1995
- Kaushik, Susheela, Women's Oppression: patterns and perspective, ShaktiBooks, New Delhi, 1993
- LWF, Women's Human Rights, Lutheran World Foundation, Geneva, 1990
- Neera Desai, Women and society in India, Ajanta Publications, New Delhi, 1987
- Usha Rao, Women in Development Society, Ashish Publishing house, New Delhi, 1983

Semester- IV
Paper 402- Industrial Relations and Trade Union

Objectives:

- To provide knowledge on the employee / industrial relations system in India.
- To familiarize the students with the various employee / industrial relations processes.
- To give an insight into the concept of employee welfare & the societal and organizational responses thereof.

Unit I

- Industrial Relations: Concept, Importance of Sound Industrial Relations in India.
- Industrial Disputes: Meaning, Causes and Consequences. Magnitude of Industrial Dispute.
- Collective Bargaining: Concept, Pre-conditions, Process, Negotiations, Strategies, Hurdles, and Suggestions to Encourage Collective Bargaining.

Unit II

- Trade Union Movement.
- Trade Union Organization in India.
- Problems of Indian Trade Unions and White Collar Unions.

Unit III

- Industrial Peace: Machinery for Prevention and Settlement for Disputes.
- Worker Committees, Joint Management.
- Court of Enquiry: Conciliation, Arbitration and Adjudication. Problems Related to Machinery.

Suggested Books-

- Mamoria, C. B., Mamoria, S. and Gankar, S.V., Dynamics of Industrial Relations, Himalaya Publishing House, 2007
- Nair, NG and Nair, Lata. Personnel Management and Industrial Relations, S. Chand and Co., 2001
- Pylee. M.V. and Simon George. Industrial Relations and Personnel Management, Vikas, 1995
- Singh, P.N. and Kumar, N. Employee Relations Management. Pearson Education, New Delhi, 2011
- Venkata Ratnam C.S. Globalisation and Labour Management Relations, Response Books, 2001

Semester –IV
Paper 403- Counselling

Objectives
- To develop theoretical base for counselling theories.
- To acquire skills and techniques of counselling
- To develop knowledge about application of counselling in different settings.

Unit I
- Counselling: Definition, Professional Nature.
- Historical Development and Types.
- Counselling Skills in Institutional Settings, Qualities of a Counselor, Ethical Guideline.

Unit II
- Counselling Process: Purpose, Relationship Establishment, Focus on Ethics, Referred Problem, Defining the Problem, Psycho-Social Factors Causing the Problem, Diagnosis and Planning Problem Solving Process.
- Counselling Skills: Communication Skills, Assessment Skills Using Standardised Tests. Consaltation Skills.
- Role in Prevention and Wellness.

Unit III
- Family Settings: Family and Marriage Counselling, Parenting Counselling, Child and Adolescent Counselling, Individual Counselling: Educational Counselling, Employment Counselling, De-addiction Counselling, HIV- Aids Counselling, Stress Management, Anxiety and Depression.
- Special Population Counselling- Women, Abuse Victims, Persons with Disability.
- How to Make Counselling Effective in Indian Society.

Suggested Books-
- Ramkrishnan, P.K. Social work Counselling2013 Black Prints, 2013
- Gibson, R.K. Introduction to Counselling and guidance 2008 Pearson Prentice Hall, 2008
- Miller, S. Counselling Skill for Social Work 2012 Sage Publications India Pvt. Limited, 2012
- Riggel, S. Using Counselling Skills in Social Work 2012 Sage Publications India Pvt. Limited, 2012
- Rao, S.N. Counselling Psychology 1987 Tata McGraw Hill Publishing Company, 1987

DISSERTATION

Elective Paper
Semester IV
Paper 405 A – Social Work with Older Persons

Objectives

- To make distinctive understanding of the concepts related to Older Persons
- To gain insight into the emerging needs and problems of older persons vis-à-vis services programmes for them.
- To understand the nature of social work interventions with older persons.

UnitI

- Defining Old Age: Developmental, Biological, Social, Economic, Psychological and Cultural, Perspectives.
- Psychological and Sociological Theories of Ageing.
- Demography of the Aged in India and its Implications, Culturally Competent Social Work Practice for Active Aging and Well-Being.

Unit II

- Social, Psychological, Health and Economic Issues of the Older Persons.
- Changing Roles, Power and Status of Older Persons.
- Family and Community Care giving for Older Persons.

Unit III

- MWPSC Act (2007), National Policy for Older Persons (1999).
- Government Welfare Programmes & Schemes for Older Persons.
- Role of NGO's and Community Groups Towards Older Persons, Management of Institutional Geriatric Care Services, Social Work Interventions in Hospice and Palliative Care.

Suggested Books-

- Nair, T.K.: Old Age in an Indifferent Society, Niruta Publications, 2010
- Jones. I.R. et al., Ageing in and Indifferent Society, Polity Press, 2008
- Patel, S. &Gandotra, V. Ageing: An Interdisciplinary Approach, Rawat Publications, 2011
- Dandekar, K. The Elderly in India, SAGE Publications, 1996
- Bali, A.P.,Care of the Elderly in India: Changing Configurations, Indian Institute of Advanced Study, 2001

Elective Paper
Semester IV
Paper 405 B - Labour Welfare and Social Security (HRM)

Objectives

- To equip the students with the necessary knowledge on the statutory compliance concerning the labour force.
- To introduce the students to labour legislations pertaining to Industrial Relations and working conditions in the organised sector.
- To impart knowledge of labour legislations pertaining to wages, social security and welfare in the organised sector.

Unit I

- Labour welfare – Meaning, Objectives, Scope, Significance.
- Principles of Labour Welfare, Theories of Labour Welfare.
- Activities Undertaken by Various Agencies in India.

Unit II

- Payment of Wages – Concept, Factors Affecting Wage Structure.
- Methods of Wage Payment. Incentive Plans, Fringe Benefits, Underlying Principles.
- Different Kinds of Fringe Benefits, Profit Sharing and Bonus Payment, Essentials of Sound Wage Payments.

Unit III

- Social Security for Indian Workers – Concept, Meaning and Scope of Social Security.
- Importance of Social Security, Social Security Plans and Challenges before Social Security in India.
- Collective Bargaining – Meaning, Nature, Objectives and Scope.

Suggested Books-

- Padhi P. K, Labour and Industrial Law, PMI Publication, New Delhi.
- Gupta C.B., Human Resource Management; Sultan Chand & Sons, New Delhi.
- Mamoria&Mamoria, Industrial Labour, Social Security and Industrial Peace in India, KitabMahal, Allahabad.
- Saxena R.C., Labour Problems and Social Welfare in India; Jai Prakash Nath Publisher, Meerut.
- Giri V.V., Labour Problems in Indian Industry, India Asia Publishing House, Mumbai.
- Mamoria C. B, Mamoria S &Gankar S. V, Dynamics of Industrial Relations, HimalayaPublishing House, New Delhi.
- Bhagoliwal T.N, Labour Economics and Industrial Relations, Sahitya Bhawan Publications.

Elective Paper
Semester IV
Paper 405 C - Child Rights and Social Work

Objectives:

- To do a situational analysis of the vulnerable children
- To study the various groups of vulnerable children
- To study the various interventions at both national level and at the international level

Unit I

- Concept of Child and Childhood, Vulnerability and Situational Analysis
- Child Labour, Street Children, Children with Special Needs/Differently-Abled Children, Children of Women in Commercial Sexual work.
- Sexually Abused Children and Human Trafficking.

Unit II

- Approaches: Curative, Preventive, Promotive.
- Institutional Services: Residential Homes for Children – Shelter Homes, Aftercare Homes, Homes for Special Children.
- Non-Institutional Services: Sponsorship, Day/Night Care Centres, Foster Care, Adoption. Campaigns and Civil Society Initiatives.

Unit III

- Juvenile Justice (Care and Protection of Children) Act, 2015, Child Labor (Prohibition & Regulation) Amendment Act 2016.
- Immoral Traffic (Prevention) Act, 1986 and Immoral Traffic (Prevention) Bill, 2006, Prevention of Child Sexual Offences (POCSO).
- United Nations Convention on the Rights of the Child. Beijing Rules, International Initiatives in Child Protection and Child Rights.

Suggested Books-

- Unicef: The State Of The Worlds Children Oxford, 2000
- Unicef: The State Of The Worlds Children, New York,2005
- Unicef: Rescue And Rehabilitation Of Child Victims Trafficked For Commercial Sexual Exploitation.. New Delhi.
- DabirNeela: Rebuilding Lives Of Street Children. Mumbai. Tata Institute Of Social Sciences,.(362.7DAB), 2005
- Cotton Mathew: An Introduction To Working With Children: A Guide For Social Workers.. New York. Palgrave Publishers, 0-333-69308-6--(362.7COT), 2001
- Sarada D & Rajani N: Child Rights And Young Lives. New Delhi. Discovery Publishing House, 978-81-8356-435-9 (362.7Sar/raj), 2010
- Goa Initiative Mainstreaming Child Rights: Status Of Children In Goa: An Assessment Report. Goa. Goa Initiative For Mainstreaming Child Rights, (362.7GIMCR) 2007
- Desai Murli: Right-based Preventative Approach For Psychosocial Well-being In Childhood. London. Springer Publishing Company, 978-90-481-9065-2--(362.7DES) 2010