

S.S. JAIN SUBODH P.G. COLLEGE, JAIPUR

VALUE-ADDED COURSE

COURSE TITLE: PERSONALITY ENHANCEMENT

NODAL DEPARTMENT: ENGLISH

COURSE CODE: 23VAC_6401T

MARKING SCHEME

Tutorial (Hours)	Time Allowed ESE (Hrs)	Course Credits	Total Marks	End Semester Exam (Max. Marks)	Assignment	Minimum Marks
30	2	2	50	35	15	20

COURSE OBJECTIVES:

The paper aims to make the learners acquaint with –

1. English Communication in daily life
2. Public Speaking
3. Presentation Skills
4. Grooming
5. Building Confidence

COURSE CONTENTS:

English Grammar and Vocabulary: Tenses, Voice, Narration, Homophones, Homonyms, Oneword Substitution, Communication Skills (Verbal and Nonverbal), Connected Speech: Word stress and sentence stress, Reading from texts, computer aided teaching and learning exercises.

(15 Hours)

Presentation and speech giving techniques, Group Discussion, Debating, Interview Preparation.

(15 Hours)

SUGGESTED READING:

1. Brain Tracy: Eat That Frog
2. Dinesh Mathur: Mastering Interviews and Group Discussions (4th edition)
3. Lee, K (2014). Reset: Make the Most of Your Stress: Your 24-7 Plan for Well-being. UniversePublishing.
4. Mark Goulston : Just Listen (2009)

COURSE OUTCOMES:

After the successful completion of the course, the learners would:

1. Understand the correct use of grammar
2. Acknowledge the significance of communication skills
3. Develop the potential of good leadership and team spirit



(Prof. K. B. Sharma)

Principal



Head of the Department