

S. S. Jain Subodh P.G. (Autonomous) College
Economic Administration and Financial Management



BACHELOR OF COMMERCE

(Honors Course)

Scheme of Examinations & Syllabus

S. S. Jain Subodh P.G. (Autonomous) College (Economic Administration and Financial Management)

B.COM (HONS) (Semester -I)

Paper No.	Nomenclature
1.	Business Economics
2.	Indian Banking
3.	Elements of Financial Management
4.	Business Budgeting

(Semester - II)

Paper No.	Nomenclature
1.	Managerial Economics
2.	Indian Financial System
3.	Business Finance
4.	Capital Expenditure Decisions

(Semester - III)

Paper No.	Nomenclature
1.	Theory and Practice of Economic Administration
2.	Macro Economic Theory
3.	Project Planning And Production Decision
4.	Development Banking

(Semester - IV)

Paper No.	Nomenclature
1.	Public Enterprises In India
2.	Monetary Economics
3.	Project Management And Control
4.	Structure Of Financial Institutions

(Semester - V)

Paper No.	Nomenclature
1.	International Trade and Finance
2.	Indian Economic Environment
3.	Rural Development
4.	Public Finance

(Semester - VI)

Paper No.	Nomenclature
1.	Foreign Exchange
2.	Business Environment in India
3.	Principles of Co-operation
4.	Central Financial Administration

S. S. Jain Subodh P.G. (Autonomous) College
(Economic Administration and Financial Management)
B.COM.(HONS)EAFM. Scheme of Examinations & Syllabus 2016-19

(Semester -I)

Paper No.	Nomenclature of the Paper	No. of Hours per week	Theory	Internal	Total	Time (end sem. exam)
1.	Business Economics	3	70	30	100	3Hrs.
2.	Indian Banking	3	70	30	100	3Hrs.
3.	Elements of Financial Management	3	70	30	100	3Hrs.
4	Business Budgeting	3	70	30	100	3Hrs.

(Semester - II)

Paper No.	Nomenclature of the Paper	No. of Hours per week	Theory	Internal	Total	Time (end sem. exam)
1.	Managerial Economics	3	70	30	100	3Hrs.
2.	Indian Financial System	3	70	30	100	3Hrs.
3.	Business Finance	3	70	30	100	3Hrs.
4	Capital Expenditure Decisions	3	70	30	100	3Hrs.

(Semester - III)

Paper No.	Nomenclature of the Paper	No. of Hours per week	Theory	Internal	Total	Time (end sem. exam)
1.	Theory and Practice of Economic Administration	3	70	30	100	3Hrs.
2.	Macro Economic Theory	3	70	30	100	3Hrs.
3.	Project Planning And Production Decision	3	70	30	100	3Hrs.
4	Development Banking	3	70	30	100	3Hrs.

(Semester - IV)

Paper No.	Nomenclature of the Paper	No. of Hours per week	Theory	Internal	Total	Time (end sem. exam)
1.	Public Enterprises In India	3	70	30	100	3Hrs.
2.	Monetary Economics	3	70	30	100	3Hrs.
3.	Project Management And Control	3	70	30	100	3Hrs.
4	Structure Of Financial Institutions	3	70	30	100	3Hrs.

S.S. JAIN SUBODH P G (AUTONOMOUS) COLLEGE, JAIPUR

BACHELOR OF COMMERCE (HONS.)

Subject: Economic Administration And Financial Management

Semester-I

Paper- I : Business Economics

UNIT-I

Meaning and scope of Economics, Difference between economics and business economics, Meaning, nature and scope of business economics, Role of business economics in formulation of business policies.

UNIT-II

Demand Analysis, utility and indifference curve approaches (elementary approach) Law of Demand and its determinants, elasticity of demand and its measurement and significance in business policies formulation.

Demand Forecasting: objectives, steps and techniques, demand forecasting for a new product.

UNIT-III

Meaning of production, factors of production, scale of production, law of returns, production equilibrium,

Importance of cost in Managerial decision. Economic Concept of cost Estimation and Alternative methods of Estimating cost- LAC as a Decision making tool. impact of Learning Curve.

Revenue Analysis. Supply and Law of Supply, elasticity of supply.

Reference Books :

1. Agarwal- Somdeo : Business Economics
2. C. M. Choudhary : Business Economics
3. N. D. Mathur : Business Economics
4. Saraswat-Lodha : Business Economics
5. Sloman : Economics for Business
6. बी.पी. गुप्ता : व्यावसायिक अर्थशास्त्र
7. अग्रवाल, सोमदेव : व्यावसायिक अर्थशास्त्र
8. माथुर, गुप्ता, एवं आभा मोहन : व्यावसायिक अर्थशास्त्र
9. एम.एल. सेठ : अर्थशास्त्र के सिद्धान्त
10. एन. डी. माथुर व्यावसायिक अर्थशास्त्र

BACHELOR OF COMMERCE (HONS.)
Subject: Economic Administration And Financial Management
Semester-I
Paper –II : Indian Banking

UNIT-I

Banking: definition and functions, commercial banks, a study of commercial banks public and private sector, assets and liabilities management of commercial banks. RBI, credit control by RBI and NABARD,RRB.

UNIT-II

Recent trends in Indian Banking (E-banking, Innovative banking), Relationship between Banker and Customer- General and Special. . Monetary policy and Fiscal policy.

UNIT-III

Negotiable instruments, Cheques, bills of exchange and promissory notes , Endorsement and Crossing, presentation, collection and payment of Negotiable Instruments, Dishonor of cheques and its legal provisions. A Study of Banking Regulation Act,1949.

Reference Books :

1. Kansal,Chaudhary,Rathore: Banking & Finance
2. Gupta, Swami : Banking & Finance
3. Khanna, Tiwari, & Jain : Banking & Finance
4. Vasant Desai : Bank Management
5. Suresh : Management of Banking & Financial Services
6. कंसल चौधरी: बैंकिंग एवं वित्त
7. टंडन, माथुर : बैंकिंग एवं वित्त
8. गुप्ता, स्वामी एवं वशिष्ठ : बैंकिंग एवं वित्त
9. खन्ना, तिवारी एवं जैन : बैंकिंग एवं वित्त
10. दीपक अग्रवाल : मुद्रा, बैंकिंग, लोक वित्त एवं अन्तर्राष्ट्रीय व्यापार

BACHELOR OF COMMERCE (HONS.)
Subject: Economic Administration And Financial Management
Semester-I
Paper –III : Elements of Financial Management

UNIT-I

Meaning, significance and objectives of Financial Management. Modern and Traditional Approach of Financial Management. Financial Planning and Forecasting.

UNIT-II

Ratio analysis, Liquidity, Activity, Profitability and Leverage Ratios.
Management of Inventory and Receivables.
Management of Cash and Marketable Securities.

UNIT-III

Fund flow Statement: changes in Working Capital, Sources and Uses of funds. Capital Structure.
Break-even Analysis.

Reference Books

1. Agarwal, Agarwal : Financial Management
2. M.R. Agarwal : Financial Management
3. Ravi M. Kishore : Financial Management
4. Prasannchandra : Financial Management
5. R.P. Rustagi : Financial Management
6. Khan, Jain : Financial Management
7. I.M. Pandey : Financial Management
- 8- अग्रवाल, अग्रवाल : वित्तीय प्रबन्ध
- 9- एम.आर. अग्रवाल : वित्तीय प्रबन्ध

BACHELOR OF COMMERCE (HONS.)
Subject: Economic Administration And Financial Management
Semester-I
Paper-IV: Business Budgeting

UNIT-I

Business Budgets and Budgeting: meaning, nature, objectives, advantages and limitations of budgets and budgeting, budget terminology, preparation of budget, budget co-ordination, essentials of an effective budgeting. Business Budgets, Surplus budgets, Deficit Budgets and its limitations in Public/Private sector Institutions, Types of Budgets: fixed and flexible budget, finance budgets, master budget sales budget, production budget, cost of production budget- direct material budget, direct labour budget and overhead budget.
Zero Base Budgeting.

UNIT-II

Business forecasting: meaning, theories, importance and limitations of business forecasting. Techniques and tools of business forecasting. Essentials of business forecasting.
Performance Budgeting: The concept, Evolution and its applicability to Government and business with special reference to India. Steps in the preparation of Performance Budgets, follow-up, Evaluation (including Concurrent Evaluation) and Monitoring:
Information management success and limitations of performance budgeting in India with special focus on Banks, Financial Institutions and Public Enterprises, budgeting control. Budgetary control: meaning, characteristics, objectives and benefits of budgetary control. Budgetary Control v/s standard costing. Sales variance, material variance, labour variance.

UNIT-III

Cash budgeting: meaning, importance, and forms of cash budget, preparation of cash budget.
Budgeting and Management Reports: Financial Forecasting and Investment Decisions, Cost of Capital.

Reference Books

1. Agarwal, Vijay, Surolia : Business Budgeting
2. M.R. Agarwal : Business Budgeting
- 3- अग्रवाल, विजय, सुरोलिया : व्यावसायिक बजटन
- 4- एम.आर. अग्रवाल : व्यावसायिक बजटन

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-II
Paper- I : Managerial Economics

UNIT-I

Nature and Scope of Managerial Economics. Role and responsibility of Managerial Economists. Introduction to Risk, Asymmetric Information and Game theory, Nash Equilibrium.
The Concept of Equilibrium: Working of the General equilibrium system, and its limitations.

UNIT-II

Price determination under different market structures, Perfect competition, Monopoly, Discrimination Monopoly, Imperfect competition, Oligopoly.

UNIT-III

National Income analysis: Meaning and significance of national income, Various concepts relating to national income and their computation, methods of estimating national income including social accounting techniques, national income and economic welfare. Green National Income.
Factor pricing: Determination of Rent, Wages, Interest, Profit, Marginal productivity theory of distribution

Reference Books

1. Agarwal : Managerial Economics
2. Petersen, Jain : Managerial Economics
3. Varshney, Maheshwari : Managerial Economics
4. Saraswat, Lodha : Business Economics
5. Agarwal Somdeo : Business Economics
6. N.D. Mathur : Business Economics
7. सिंह, शर्मा, चौधरी : प्रबन्धकीय अर्थशास्त्र
8. बी.पी. गुप्ता : व्यावसायिक अर्थशास्त्र
9. अग्रवाल, सोमदेव : व्यावसायिक अर्थशास्त्र
10. टी.टी. सेठी : मेक्रो अर्थशास्त्र
11. एन. डी. माथुर व्यावसायिक अर्थशास्त्र

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-II
Paper-II : Indian Financial System

UNIT-I

Introduction of Financial system: Functions and Issues, Financial Sector reforms in India.

UNIT-II

Financial Services: Merchant Banking, Mutual Funds, Credit Rating, Venture Capital, Financial Sector Reforms in India.

UNIT-III

Financial Market- Money Market, Capital Market, Bill Market, Foreign Exchange Market and Debt Market.

Financial Instruments- Treasury Bills, Certificate of Deposits, Commercial Paper, Currency Options- Credit Card.

Reference Books :

- 1- M Y Khan: Indian financial System.
- 2- Pathak: The Indian financial System.
- 3- Siddaiah: Financial system.
- 4- Mishra puri: Indian Economy.
- 5- Ruddara Dutt Sundaram: Indian Economy
6. मिश्र, पुरी : भारतीय अर्थव्यवस्था
7. ए.एन. अग्रवाल : भारतीय अर्थव्यवस्था
8. रुद्र दत्त, सुन्दरम : भारतीय अर्थव्यवस्था

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-II
Paper-III : Business Finance

UNIT-I

Meaning, Scope, Importance and limitations of Business Finance. Tasks and Responsibilities of Modern Finance Manager.

Financial Analysis: Financial Statements- Income Statement and Balance-Sheet. Techniques of Financial Analysis.

Working Capital Management- Concept and Significance, Determinants and Estimation of working Capital, Adequate Working Capital, Merits and Demerits.

UNIT-II

Sources of short-term and Long- term Finance. Equity versus Debt.

Elementary Study of Capital Budgeting including Methods of Evaluating Capital Expenditure proposals under uncertainty.

Dividend Policy.

UNIT-III

Cash Flow Analysis: Sources and Uses of Cash (AS-3).

Leverages : Operating Leverage, Financial Leverage and Combined Leverage.

Reference Books

1. Agarwal, Agarwal : Financial Management
2. M.R. Agarwal : Financial Management
3. Ravi M. Kishore : Financial Management
4. Prasannchandra : Financial Management
5. R.P. Rustagi : Financial Management
6. Khan, Jain : Financial Management
7. I.M. Pandey : Financial Management
- 8- अग्रवाल, अग्रवाल : वित्तीय प्रबन्ध
- 9- एम.आर. अग्रवाल : वित्तीय प्रबन्ध

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-II
Paper -IV : Capital Expenditure Decisions

UNIT-I

Capital expenditure planning phases, Qualitative factors and judgment, Strategic aspects of Investment decisions. Production decisions: Utilization of full production capacity. Starting a new product in place of old. Determination of product mix on the basis of key factor.

UNIT-II

Capital expenditure and Investment ranking techniques, Practical application of Payback. Average Rate of Return and Discounted cash flow (Time-adjusted) Techniques, Present value, Net present value, Profitability index, Cost-Benefit Analysis, Relation between Internal Rate of return and Terminal value method, Capital budgeting under uncertainty: Inflation, Deflation and Indexation vis-a-vis capital budgeting.

UNIT-III

Investment Decisions: Investment timing and duration, Replacement of an existing asset, Investment decisions under Inflation, Investment decisions under capital Rationing. Risk analysis in Capital budgeting: Nature of risk, conventional techniques to handle risk, Sensitivity analysis, Statistical techniques to handle risk, Decision trees for sequential investment decisions.

Reference Books

1. Agarwal, Vijay, Surolia : Business Budgeting
2. M.R. Agarwal : Business Budgeting
3. अग्रवाल, विजय, सुरोलिया : व्यावसायिक बजटन
- 4- एम.आर. अग्रवाल : व्यावसायिक बजटन

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BACHELOR OF COMMERCE (HONS.)

Subject: Economic administration and financial management

Semester-III

Paper-I Theory and Practice of Economic Administration

UNIT-I

The Concept of Economic Administration: Nature, Scope, Objectives and Techniques of Economic Administration and Constitutional provisions in India.

Planning, Organization and Administration: Machinery for the Formulation, Implementation, Supervision, Co-ordination and National Institution for Transforming India (NITI AAYOG): Organization and Administration

UNIT-II

Economic Policies and Planning: meaning, objectives, Instruments and dimensions of Economic policy.

Administration of present Economic policies

Recent trends in Economic Planning

Economic Disparities in India.

Instruments of state regulation of economic Administration.

UNIT-III

The Concept of Financial Administration and Budget Administration: Scope, Process, Importance and principles of Financial and Budget Administration. Efficiency in Financial Administration.

Centre, State and local Finances: their suggestions and recommendations for reforms.

Reference Books

- 1.R.C. Agarwal : Economics of Development and Planning
- 2.B.L. Mathur: Economic Policy and Administration
- 3.B.P.Gupta: Economic Planning.
4. मिश्र, पुरी : भारतीय अर्थव्यवस्था
5. ए.एन. अग्रवाल : भारतीय अर्थव्यवस्था
6. रूद्र दत्त, सुन्दरम : भारतीय अर्थव्यवस्था
7. ए.पी. सिंह : आर्थिक विकास एवं नियोजन
8. बी.एल. माथुर : आर्थिक नीति एवं प्रशासन
9. पी.एन. गौतम : वित्त प्रशासन

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-III
Paper-II Macro Economic Theory

UNIT-I

Macro Economics- Meaning, Definition, Nature, Scope, Importance and Limitations and Types of Macro Economics-Macro Static, Macro Dynamic and Comparative Static. Concept of circular flow of Income.

UNIT-II

Classical Theory of Employment- A study of complete classical model, Say's Law, Criticism of classical theory.

Keynesian theory of Employment and Output- Aggregate Supply, Aggregate Demand, Effective Demand, Comparison between Classical and Keynesian contribution.

UNIT-III

Concept of Multiplier and Accelerator – Working of Multiplier, Assumptions of Multiplier, Leakages of Multiplier, Significance and Limitation of Multiplier

Inflation – Introduction, Meaning, Inflationary Gap, Effects and Control of Inflation.

Business Cycles – Meaning and Nature, Phases of Business Cycle – Recovery, Prosperity, Recession, Depression and Through.

Reference Books:

1. Macro Economic analysis - Edward Shapiro, Galgotia Publication, Delhi
2. Macro Economic theory - M.L. Seth, Laxmi Narayan Agarwal, Agra
3. Macro economic Theory – M.C. Vaish, WishwaPrakashan, New Delhi
4. Macro Economic Theory, H.L.Ahuja, S.Chand & Sons Publication, Delhi
5. Dipsey R.G and Cheystal, Principles of economy, Oxford university Press
6. Macro Economics: N.D. Mathur & Meenakshi anand

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-III
Paper-III Project Planning And Production Decision

UNIT-I

Define Project its objectives , Identification, Project Classification, and Parameters of Project Formulation. Generation and Screening of Project Ideas. Project planning- planning fundamentals, project master plan, Importance and techniques of project planning. Essentials of Good project planning. Project Life Cycle, project contracting.

UNIT-II

Production and production decisions: meaning of product, product decision areas: use of alternative production facilities, determination of the profitable level of production, utilization of full production capacity. Starting a new product in place of old. Determination of product mix on the basis of key factor.

Analysis of risk and uncertainty introduction, description of basic risk concept, risk evaluation approaches, sensitivity analysis and social cost benefit analysis, Value analysis: meaning and value analysis, objectives of value.

UNIT-III

Project Feasibility Study: Developing a project plan, market and technical analysis, financial analysis, evaluation of project proposals, risk analysis, sensitivity analysis, and social cost benefit analysis.

PERT, CPM and Resource Allocation: Tools and techniques for scheduling development, crashing of network, Network Techniques for Projects: Developments of Project Network, Time Estimation, Determination of the Critical Path, Scheduling when Resources are Limited, PERT, CPM Model. Control of In-Progress Project.

Reference Books

1. M.R. Agarwal : Project Planning & Control
2. Agarwal, Mishra : Project Planning & Control
3. Vasant Desai : Project Planning
4. Prasan Chandra : Project Planning Analysis
5. B.B.Goyal : Project Maagement
6. R.L. Pitale : Project Appraisal Techniques

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-III
Paper-IV Development Banking

UNIT I

Concept Of development banking, Objectives and functions of development banks Sources and uses of funds in development banks.

UNIT II

Development banking in India retrospect and prospect, procedure and documentation of their lending operation

UNIT III

Promotional role of development banks problems of development banks in India. Development v/s investment banks

Reference Books:

1. Villiam diamond : Development Banks
2. Shirley Boskey : Problems and practice of development banks
3. Basu , S.K.: Theory and practice of development banks
4. कंसल चौधरी: बैंकिंग एवं वित्त
5. टंडन, माथुर : बैंकिंग एवं वित्त
6. गुप्ता, स्वामी एवं वशिष्ठ : बैंकिंग एवं वित्त

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-IV
Paper-I Public Enterprises In India

UNIT- I

The Concept, Definitions, Characteristics, Role of Public Sector in Economic Development. Evaluation of Public Enterprises in India. Various problems- Financial-Technical-Marketing. Governing Board, Governing Company, Governing policy regarding Composition of Board. Delegation and Decentralization of Authority.

UNIT- II

Privatization and Disinvestment- meaning, need and obstacles to privatization in India. The concept, criteria of efficiency for public Enterprises. Public Control: Parliamentary control, Ministerial control, Audit Control.

UNIT-III

Autonomy and Accountability of Public Enterprises. Autonomy of PEs in India-Efforts made for granting more autonomy. Accountability of Public Enterprises. Accountability and Control- Rationale of Accountability. Need for balancing Autonomy and Accountability. Parliament and Public Accountability: The role of Estimates Committee- Functions, constitutions and membership. Economic Control. Types of Controls Applicable in a Planned Economy.

Reference Books

- 1.R.C. Agarwal : Economics of Development and Planning
- 2.B.L. Mathur: Economic Policy and Administration
- 3.B.P.Gupta: Economic Planning.
4. मिश्र, पुरी : भारतीय अर्थव्यवस्था
5. ए.एन. अग्रवाल : भारतीय अर्थव्यवस्था
6. रूद्र दत्त, सुन्दरम : भारतीय अर्थव्यवस्था
7. ए.पी. सिंह : आर्थिक विकास एवं नियोजन
8. बी.एल. माथुर : आर्थिक नीति एवं प्रशासन
9. पी.एन. गौतम : वित्त प्रशासन

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-IV
Paper-II Monetary Economics

UNIT-I

Money: Meaning, Types, Functions, Importance and Evils of Money. Money and a Near Money-comparison.

Monetary Standard: Meaning and types, Importance of Monetary standard. Principle and Methods of Issuing Notes in India.

UNIT-II

Demand and Supply of Money- Factors affecting demand and supply of money. Supply of Money- Narrow Money and Broad Money. Velocity and Value of Money.

Theories of Money- Quantity, Cambridge and Keynesian.

UNIT-III

Monetary Policy- Concept and instruments of Monetary policy.

Current Monetary policy review.

Concept of Demonetisation.

Reference Books:

1. M.L.Seth, Monetary Economics- Educational Publishers, Agra
2. T.N.Hajela, Monetary Economics.,Konark Publishers Pvt. Ltd, Delhi
3. M.L.Jhingan, Money, Banking and International Trade,Vrinda Publication, Delhi
4. S.B.Gupta, Monetary Economics.,S.Chand& Co, New Delhi
5. Mithani.D.M, Money,Banking,International Trade and Public Finance., Himalayan Publication, New Delhi

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-IV
PAPER-III - Project Management And Control

UNIT-I

Project management: Definition, function, evolution of Project Management, traditional management v/s project management. Capital Investments: Importance and Difficulties, Types of Capital Investments, Phases of Capital Investments. Project Organization: Structure and responsibilities, responsibility matrix. The project management system, methodologies & System development cycle: system approach, system analysis, system development, the phases of system development life cycle.

UNIT II

Project cost estimation and budgeting. Shadow Pricing- concept, need for shadow pricing, Uses of shadow prices in planned economy. Limitations of Shadow Pricing. Cost of capital: computation of cost of debt, fund, preference share capital, equity share capital, retained earnings and weighted average cost of capital.

UNIT-III

Project control: Information monitoring, internal & external project control, cost accounting systems for project control, control process, performance analysis, variance limits, and issues in project control. Project Management Information System: Computer based tools, features of PMIS, using project management software (MS Projects). Project Evaluation, Reporting & Termination: Project reviews & reporting, closing the contract.

Reference Books

1. Prassanchandra : Project Planning, Analysis Selection, Financing Implementation and Review
2. M.R. Agarwal : Project Planning
3. Agarwal, Mishra : Project Planning
4. Vasant Desai : Project Planning
5. M. Mishra : Project Planning & Control
6. R.L. Pitale : Project Appraisal Techniques

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-IV
Paper-IV Structure Of Financial Institutions

UNIT I

Concept of financial institution, types of financial institution, regulatory institution financial intermediaries, non financial intermediaries others .

UNIT II

Institutional structure – Indian financial institution ,Development banks – IFCI , ICICI, SFCs , IDBI ;
Investment institution – UTI and other mutual funds , Insurance organization – LIC, GIC

UNIT III

International financial institution: organization, management, and working of international financial institution – IMF, IBRD, IDF, ADB.

Reference Books:

1. Gupta , L.C.: Changing structure of Industrial Finance in India
2. Vasant Desai: Development Banking in India
3. B.K. Choudary : Finance of Foreign Trade and Foreign Exchange.
- 4^प बरला अग्रवाल : अन्तर्राष्ट्रीय अर्थशास्त्र
5. M.C. Vaish : International Economics

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BACHELOR OF COMMERCE (HONS.)

Subject: Economic administration and financial management

Semester-V

Paper-I International Trade and Finance

Unit-I

Meaning and Importance of international finance,
Methods of international payments,

Unit-II

Balance of Trade V/s Balance of payments, Causes of disequilibrium and their remedial measures.
Preliminary Introduction to International Trade Theories, (Comparative Cost Theory and Modern Theory) Terms of Trade

UNIT-III

Documentary Credit (L.Cs.), Euro and EGM, Euro-Currency Market : Extent, Significance and Operation, Free Trade Zones.

Reference Books:

1. S.K. Varghees : Finance of Foreign Trade and Foreign Exchange.
2. B.K. Choudary : Finance of Foreign Trade and Foreign Exchange.
3. बरला अग्रवाल : अन्तर्राष्ट्रीय अर्थशास्त्र
4. M.C. Vaish : International Economics.
5. वैश्य और सिंह: अन्तर्राष्ट्रीय अर्थशास्त्र

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-V
Paper-II Indian Economic Environment

UNIT-I

Economic environment - Meaning, Factors affecting economic environment, Basic features of Indian economy, India in world economy.

Economic policies - Agriculture policy, Industrial policy, Commercial policy & Fiscal policy.

UNIT-II

Recent trends in Economic Planning, NITI AAYOG

UNIT-III

Significance of agriculture in Indian economy, and new agriculture strategy. Agriculture Finance (specially-Kisan Credit Card), nature of risk and uncertainty in agriculture, Measures to control risk and uncertainty. Agriculture & W.T.O.

Reference Books

1. Gupta, Swami, Vashistha : Economic Environment in India
2. N.D. Mathur : Economic Environment in India
3. Francis Cherunilam : Business Environment
4. Shaikh : Business Environment
5. गुप्ता, स्वामी वशिष्ठ : भारत में आर्थिक पर्यावरण
6. जाट, भिण्डा, वशिष्ठ, : भारत में आर्थिक पर्यावरण
7. एम.पी. सिंह : आर्थिक विकास एवं नियोजन

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-V
Paper-III Rural Development

UNIT-I

Concept and Significance of Rural Development.
Strategy of Rural Development : Current issues.

UNIT-II

Rural Development Administration : Rural Development Agencies.
Village level, Block level and District level Administration for Rural Development. District Rural Development Agencies.
Constitutional Provisions regarding Panchayati Raj. 73rd Constitution Amendment. Salient Features of Rajasthan Panchayati Raj Act. 1994.

UNIT-III

Rural Infrastructure Development : Rural Roads, Rural Markets, Electrification, Water Supply, Education and health.
Modernisation and commercialisation of Agriculture, Agriculture Price Policy role of Agricultural Costs and Price Commission in agricultural development.
Rural Development programmes : MGNREGS, Tribal Welfare, , Nature and forest conservation, Woman and child development. Main features and achievement of these schemes.

Reference Books:

1. Gupta, Swami : Rural Development & Co-operation
2. C.M. Choudhary : Rural Development & Co-operation
3. Rudrar Dutt Sundaram : Indian Economy
4. T.N. Hazela : Principles, Problems, Practice of Co-operation
5. Agarwal, Mathur, Gupta : Co-operative Thought & Rural Development
6. Kunsal : Co-operative in India & Abroad
7. सी.एम. चौधरी : ग्रामीण विकास एवं सहकारिता
8. गुप्ता स्वामी : ग्रामीण विकास एवं सहकारिता
9. एन.एल. अग्रवाल : भारत में कृषि का अर्थशास्त्र

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-V
Paper-IV Public Finance

UNIT-I

Public Finance -definition, meaning, scope, importance, nature, Difference between public and private finance, Components of Public Finance.

UNIT-II

Public expenditure, Canons of Public expenditure its Effects on production, major trends of Public expenditure, the Principal of maximum social advantage

UNIT-III

Taxation. Canons of Taxation, Effect of Taxation and social justice, Sources of revenue, Recent trends in Indirect taxation with reference to GST regime.

Reference Books

1. Gupta, Swami : Banking & Finance
2. Khanna, Tiwar, Jain : Banking & Finance
3. R.C. Agarwal : Pubic Finance
4. S.K. Singh : Public Finance, Theory & Practice
5. गुप्ता, स्वामी वशिष्ठ : बैंकिंग एवं वित्त
6. खन्ना, तिवारी, जैन : बैंकिंग एवं वित्त
7. जाट, तिवाड़ी, कन्सल : बैंकिंग एवं वित्त
8. टण्डन, माथुर : बैंकिंग एवं वित्त
9. जे.सी. पन्त : राजस्व

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-VI
Paper-I Foreign Exchange

UNIT-I

The concept and importance of foreign exchange, Theories of Exchange rate Determination, Foreign Exchange rate-spot and forward rates, Fixed V/s Floating Exchange Rates.

UNIT-II

Arithmetic of Foreign Exchange. Computation of Spot and forward Exchange Rates. Types of bill buying and selling rates, chain rates, exchanges rates. Foreign exchange Risk and Exposure.

UNIT-III

Foreign assistance to Indian Problems & Future prospectus in the Indian Economic Development. Export Import Bank of India (EXIM BANK), E.C.G.C., UNCTAD, W.T.O.

Book Recommended :

1. S.K. Varghees : Finance of Foreign Trade and Foreign Exchange.
2. B.K. Choudary : Finance of Foreign Trade and Foreign Exchange.
- 3rd बरला अग्रवाल : अन्तर्राष्ट्रीय अर्थशास्त्र
4. M.C. Vaish : *International Economics*.
5. वैश्य और सिंह: अन्तर्राष्ट्रीय अर्थशास्त्र

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-VI
Paper-II Business Environment in India

UNIT-I

Industrial growth in India and prospects. Role of small scale industries and problems faced by them. Globalisation v/s small sector.
Role of Public sector in India and its problems. Concept of privatisation & disinvestment.

UNIT-II

Impact of liberalisation on Agricultural, Industrial and trade development, Globalisation & Swadeshi. Foreign Trade, volume composition and direction, Export promotion.

UNIT-III

Main features of Latest census and population policy in India.
Indian Economic Problems : poverty, Unemployment, Economic disparities and population explosion.

Reference Books :

1. Gupta, Swami, Vashistha : Economic Environment in India
2. N.D. Mathur : Economic Environment in India
3. Francis Cherunilam : Business Environment
4. Shaikh : Business Environment
5. गुप्ता, स्वामी वशिष्ठ : भारत में आर्थिक पर्यावरण
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7. एम.पी. सिंह : आर्थिक विकास एवं नियोजन

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-VI
Paper-III Principles of Co-operation

UNIT-I

Concept of Co-operation, Principles of co-operation, An evaluation of co-operative principles and modifications there in from time to time. Co-operation v/s Capitalism and Socialism.

UNIT-II

Origin of Co-operative movement, Brief history in India and Abroad. Co-operative movement in Rajasthan.

Co-operative Marketing, Consumers and Industrial Cooperatives.

UNIT-III

State and cooperation.

A study of Rajasthan State Co-operative Bank.(Apex Co-op Bank) and RAJFED.

Reference Books :

1. B.S. Mathur : Co-operation in india.
2. R.D. Bedi : Theory Historyand Practice of Co-operation.
3. F.R. Fay : co-operation at Home and Abroad.
4. B.S. Mathur: SAHKARITA
5. B.P. Gupta: SAHKARITA KE SIDDHANT ANVUM VYAVHAAR
6. B.P. Gupta: Rural Development and Co-Operation
7. V. Sharda : The Theory of Co-operation.

BACHELOR OF COMMERCE (HONS.)
Subject: Economic administration and financial management
Semester-VI
Paper-IV Central Financial Administration

UNIT-I

Theory of Central Finance, Centre-state Financial Relations, Finance Commission, Centre and state Finance

Financial Administration - Central and state. Budgets, Tax Evasion, Parallel Economy, Impact of Demonetisation on tax evasions and parallel economy.

UNIT-II

Public Debt, Loan V/S Tax, Debt as a Source of Development Finance, Internal and External Debts
Deficit Financing

UNIT-III

Control of Monopolies with reference to Indian conditions.
State and Economic Control

Reference Books

1. Gupta, Swami : Banking & Finance
2. Khanna, Tiwar, Jain : Banking & Finance
3. R.C. Agarwal : Public Finance
4. S.K. Singh : Public Finance, Theory & Practice
5. गुप्ता, स्वामी वशिष्ठ : बैंकिंग एवं वित्त
6. खन्ना, तिवारी, जैन : बैंकिंग एवं वित्त
7. जाट, तिवाड़ी, कन्सल : बैंकिंग एवं वित्त
8. टण्डन, माथुर : बैंकिंग एवं वित्त
9. जे.सी. पन्त : राजस्व