

Syllabus for Certificate Program in

BANKING AND FINANCIAL MANAGEMENT

UNIT-I

FINANCIAL INSTITUTIONS AND FINANCIAL MARKETS:

- Bond and Money Market in India: Importance, features instruments. Measures to strengthen money market in India.
- Capital Markets in India: shares and debentures.
- The Securities and Exchange Board of India (SEBI) , need for establishment of SEBI. Objectives and role of SEBI.
- Financial Intermediaries

BANKING PRODUCTS AND SERVICES

- Life insurance and its practice in India
- Pension schemes in India
- Mutual Funds- Concept and use
- Deposit Accounts

UNIT II

FINANCIAL MANAGEMENT

- Financial Management: Meaning, scope, Tasks and responsibilities of Modern Financial Manager.
- Elementary Study of Capital Budgeting including Methods of Evaluating Capital Expenditure proposals under uncertainty.
- Working Capital Management: Concept and significances, Determinations and Estimation of working capital, Adequate working capital, Merits and Demerits.
- Leverages: Operating Leverages, Financial Leverages and Combined Leverages.
- Capitalization, Capital Structure, Trading on Equity .

SEMINAR ON CONTEMPORARY ISSUES

PROJECT REPORT AND VIVA

Reference Books:

- Banking- Theory, Law and Practice by Gordon & Natarajan
- Banks and Institutional Management by Vasant Desai
- Foreign Trade and Foreign Exchange by B. K. Chaudhari & O. P. Agarwal
- Bank Financial Management Indian Institute of banking & Finance
- Indian Financial System by H.R.Machiraju
- Practice and Law of Banking by B. S. Khubchandani Law and Practice of Banking by S. K. Davar
- Banking Law and Practices in India by Tannan
- RBI, IBA and NABARD Journals.
- Financial Management by M R Agarwal
- Financial Management by R P Rustagi
- Financial Management by I M Pandey.
- Financial Management by Agarwal and Agarwal.