

BACHELOR OF COMMERCE

Subject - Economic administration and financial management

Semester-I

Paper- I : Business Economics

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Meaning and scope of Economics, Difference between economics and business economics, Concept and scope of business economics, Role of business economics in formulation of business policies, Significance of micro and macro economics in business decisions

UNIT-II

Demand Analysis, utility and indifference curve approaches (elementary approach) Law of Demand, elasticity of demand and its measurement, Consumer's Surplus

UNIT-III

Meaning of production, factors of production, scale of production, law of returns, production equilibrium, Major components of costs, Revenue Analysis. Supply and Law of Supply, elasticity of supply

Reference Books :

1. Agarwal- Somdeo : Business Economics
2. C. M. Choudhary : Business Economics
3. N. D. Mathur : Business Economics
4. Saraswat-Lodha : Business Economics
5. Sloman : Economics for Business
6. बी.पी. गुप्ता : व्यावसायिक अर्थशास्त्र
7. अग्रवाल, सोमदेव : व्यावसायिक अर्थशास्त्र
8. माथुर, गुप्ता, एवं आभा मोहन : व्यावसायिक अर्थशास्त्र
9. एम.एल. सेठ : अर्थशास्त्र के सिद्धान्त

BACHELOR OF COMMERCE

Subject - Economic administration and financial management

Semester-I

Paper –II : Banking

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Banking: definition and function, methods of credit creation, a brief study of Regional Rural Bank, Investment Banks, Development Banks

UNIT-II

A Study of RBI, NABARAD, Recent trends in Indian Banking (E-banking, Innovative banking), salient features of Banking Regulation Act.

UNIT-III

Relationship between banker and customer, Negotiable instruments, Cheques, bills of exchange and promissory notes , Endorsement and Crossing, presentation, collection and payment of Negotiable Instruments, Dishonor of cheques and its legal provisions.

Reference Books :

1. Jat, kansal, Tiwari : Banking & Finance
2. Gupta, Swami : Banking & Finance
3. Khanna, Tiwari, & Jain : Banking & Finance
4. Vasant Desai : Bank Management
5. Suresh : Management of Banking & Financial Services
6. जाट, कंसल एवं तिवारी : बैंकिंग एवं वित्त
7. टंडन, माथुर : बैंकिंग एवं वित्त
8. गुप्ता, स्वामी एवं वशिष्ठ : बैंकिंग एवं वित्त
9. खन्ना, तिवारी एवं जैन : बैंकिंग एवं वित्त
10. दीपक अग्रवाल : मुद्रा, बैंकिंग, लोक वित्त एवं अन्तर्राष्ट्रीय व्यापार

BACHELOR OF COMMERCE

Subject - Economic administration and financial management

Semester-II

Paper- III : Managerial Economics

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Nature and Scope of Managerial Economics, Price determination under different market structures, Perfect competition, Monopoly, Discrimination Monopoly, Imperfect competition, Oligopoly.

UNIT-II

National Income analysis: Meaning and significance of national income Various concepts relating to national income and their computation, methods of estimating national income including social accounting techniques, national income and economic welfare.

UNIT-III

Factor pricing: Determination of Rent, Wages, Interest, Profit, Marginal productivity theory of distribution

Reference Books

1. Agarwal : Managerial Economics
2. Petersen, Jain : Managerial Economics
3. Varshney, Maheshwari : Managerial Economics
4. Saraswat, Lodha : Business Economics
5. Agarwal Somdeo : Business Economics
6. N.D. Mathur : Business Economics
7. H.L. Ahuja : Managerial Economics
8. बी.पी. गुप्ता : व्यावसायिक अर्थशास्त्र
9. अग्रवाल, सोमदेव : व्यावसायिक अर्थशास्त्र
10. टी.टी. सेठी : मैक्रो अर्थशास्त्र
11. सिंह, शर्मा, चौधरी : प्रबन्धकीय अर्थशास्त्र

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-II
Paper-IV : Public Finance

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Public Finance -definition, meaning, scope, importance, nature, Difference between public and private finance, Monetary and fiscal policy

UNIT-II

Public expenditure, Canons of Public expenditure, Effects and causes, major trends of Public expenditure, Taxation system

UNIT-III

Public debt in India, Central state finance financial relations, 10th 11th 12th finance commission, Deficit financing

Reference Books

1. Gupta, Swami : Banking & Finance
2. Khanna, Tiwar, Jain : Banking & Finance
3. R.C. Agarwal : Pubic Finance
4. S.K. Singh : Public Finance, Theory & Practice
5. गुप्ता, स्वामी वशिष्ठ : बैंकिंग एवं वित्त
6. खन्ना, तिवारी, जैन : बैंकिंग एवं वित्त
7. जाट, तिवाड़ी, कन्सल : बैंकिंग एवं वित्त
8. टण्डन, माथुर : बैंकिंग एवं वित्त
9. जे.सी. पन्त : राजस्व

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-III
Paper- V : Economic Environment

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Economic Environment: Meaning, factors affecting Economic Environment, Basic features of Indian Economy, India in World Economy, Economic Policies: Agriculture Policy, Industrial Policy, Commercial Policy and Fiscal Policy

UNIT-II

Economic planning: meaning importance, objectives and techniques of planning, Salient features of India's five year plans with special reference to IX, X, XI, XII plans

UNIT-III

Significance of agriculture in Indian Economy, New agriculture strategy, Agriculture finance (specially Kisan Credit Card), Nature of risk and uncertainty in agriculture, measures to control risk and uncertainty, Agriculture & WTO

Reference Books

1. Gupta, Swami, Vashistha : Economic Environment in India
2. N.D. Mathur : Economic Environment in India
3. Francis Cherunilam : Business Environment
4. Shaikh : Business Environment
5. गुप्ता, स्वामी वशिष्ठ : भारत में आर्थिक पर्यावरण
6. जाट, भिण्डा, वशिष्ठ, : भारत में आर्थिक पर्यावरण
7. एम.पी. सिंह : आर्थिक विकास एवं नियोजन

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-III
Paper –VI : Financial management

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Meaning, significance and objectives of Financial Management, Financial statements, their nature and functions. Essentials of good financial statement and limitations.

UNIT-II

Analysis of financial statements, ratio analysis, trend analysis. Comparative statements. Inventory Management.

UNIT-III

Fund flow Statement, Cash flow Statement. Analysis of Risk in Project Decisions. Dividend Policies.

Reference Books

1. Agarwal, Agarwal : Financial Management
2. M.R. Agarwal : Financial Management
3. Ravi M. Kishore : Financial Management
4. Prasannchandra : Financial Management
5. R.P. Rustagi : Financial Management
6. Khan, Jain : Financial Management
7. I.M. Pandey : Financial Management
8. अग्रवाल, अग्रवाल : वित्तीय प्रबन्ध
9. एम.आर. अग्रवाल : वित्तीय प्रबन्ध

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-IV
Paper- VII : Indian Business Environment

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Industrial growth in India and prospects, Role of small scale industries and problems faced by them Globalization V/S small sector, Role of public sector in India and its problems. Concept of privatization and disinvestment

UNIT-II

Impact of liberalization on agricultural, Industrial and trade development, Globalization V/S Swadeshi, Foreign trade, volume, composition and direction, Export promotion

UNIT-III

Main features of 2011 census and population policy in India, Indian economic problems: poverty, unemployment, economic disparities and population explosion

Reference Books

1. Gupta, Swami, Vashistha : Economic Environment in India
2. N.D. Mathur : Economic Environment in India
3. Francis Cherunilam : Business Environment
4. H.L. Ahuja : Economic Environment of Business
5. गुप्ता, स्वामी वशिष्ठ : भारत में आर्थिक पर्यावरण
6. जाट, भिण्डा, वशिष्ठ, : भारत में आर्थिक पर्यावरण
7. एम.पी. सिंह : आर्थिक विकास एवं नियोजन
8. दत्त एवं सुन्दरम् : भारतीय अर्थव्यवस्था

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-IV
Paper-VIII : Business Finance

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Financial planning- meaning, need and essentials of good financial plan capital structure and its determinants. Working Capital Management.

UNIT-II

Sources of finance short, medium and long term, owned funds versus borrowed funds, lease financing. Cost volume profit relationship.

UNIT-III

Management of cash , marketable securities and receivables. Capital expenditure methods urgency method, payback period, returns on investment and present value method. Elementary study of term lending institutions with special references to I.D.B.I., IFCI, RIICO and RFC.

Reference Books

1. Agarwal, Agarwal : Financial Management
2. M.R. Agarwal : Financial Management
3. Ravi M. Kishore : Financial Management
4. Prasannchandra : Financial Management
5. R.P. Rustagi : Financial Management
6. Khan, Jain : Financial Management
7. I.M. Pandey : Financial Management
8. अग्रवाल, अग्रवाल : वित्तीय प्रबन्ध
9. एम.आर. अग्रवाल : वित्तीय प्रबन्ध

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-V
Paper-IX : Rural Development and Co-Operation

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Concept and significance of rural development. Strategy of rural development: current issues. Rural development administration: rural development agencies. Village level, block level and district level administration of rural development. District rural development agencies

UNIT-II

Rural Development Programmes : from Antodaya to IRDP, new rural development schemes: Swarnajayanti Gram Swarojgar Yojana (SGSY), Jawahar Gram Samridhi Yojana (JGSY), Sampurna Gramin Rojgar Yojana (SGRY), Pradhanmantri Gram Sadak Yojana(PGSY), National Rural Employment Guarantee Scheme (MNREG), main features and achievement of these schemes. Programmes related to Tribal Welfare, drought area development, desert development, nature and forest conservation, woman and child development.

UNIT-III

Concept of Co-Operation. Principles of Co-Operation, Co-Operation v/s Capitalization and Socialism. Co-Operative movement in Rajasthan. Co-Operative Marketing, Consumers Co-Operative. A study of Apex Co-Operative Bank and RAJFED.

Reference Books

1. Gupta, Swami : Rural Development & Co-operation
2. C.M. Choudhary : Rural Development & Co-operation
3. Ruddar Dutt Sundaram : Indian Economy
4. T.N. Hazela : Principles, Problems, Practice of Co-operation
5. Agarwal, Mathur, Gupta : Co-operative Thought & Rural Development
6. Kunsal : Co-operative in India & Abroad
7. सी.एम. चौधरी : ग्रामीण विकास एवं सहकारिता
8. गुप्ता स्वामी : ग्रामीण विकास एवं सहकारिता
9. एन.एल. अग्रवाल : भारत मे कृषि का अर्थशास्त्र

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-V
Paper-X: Business Budgeting

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Business Budgets and Budgeting: meaning, nature, objectives, advantages and limitations of budgets and budgeting, budget terminology, preparation of budget, budget co-ordination, essentials of an effective budgeting

Types of Budgets: fixed and flexible budget, finance budgets, master budget sales budget, production budget, cost of production budget- direct material budget, direct labour budget and overhead budget, performance budgeting

UNIT-II

Business forecasting: meaning, theories, importance and limitations of business forecasting. Techniques and tools of business forecasting. Essentials of business forecasting.

Cash budgeting: meaning, importance, and forms of cash budget, preparation of cash budget.

UNIT-III

Budgetary control: meaning, characteristics, objectives and benefits of budgetary control.

Budgetary Control v/s standard costing. Sales variance, material variance, labour variance.

Zero Base Budgeting, MIS /reporting to management

Reference Books

1. Agarwal, Vijay, Surolia : Business Budgeting
2. M.R. Agarwal : Business Budgeting
3. अग्रवाल, विजय, सुरोलिया : व्यावसायिक बजटन
4. एम.आर. अग्रवाल : व्यावसायिक बजटन

BACHELOR OF COMMERCE
Subject - Economic administration and financial management
Semester-VI
Paper-XI: Economy of Rajasthan

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Rajasthan's physiographic, climate, vegetation and soil physical divisions of Rajasthan. Population: size and growth Rural and urban Population. Agriculture: land utilization, cropping pattern, Food and commercial crops, land reforms. Major irrigation and power projects, importance of animal husbandry, dairy development Programmes, problems of sheep and goat husbandry.

UNIT-II

Industry: Growth and location of industries, small scale and cottage industries, industrial export from Rajasthan. Handicrafts, industrial policy of Rajasthan, fiscal and financial incentives for industries development of industrial areas. Drought and Famine in Rajasthan: short term and long term drought management strategies. Tourism Development: its role in the economy of the state, problems and prospectus, strategy of tourism development in the state.

UNIT-III

Economic planning and Development in Rajasthan, objectives and achievements, constraints in economic development of Rajasthan and measurement to overcome them. Problems of poverty and unemployment in Rajasthan, Present position of Rajasthan in India. Economic: Size of population, per capita income, agriculture, industry, Infrastructure, Power and roads. Current Budget of government of Rajasthan.

Reference Books

1. L.N. Nathuramka : Economy of Rajasthan
2. Govt. of Rajasthan : Basic Statistics of Rajasthan
3. एल.एन. नाथूरामका : राजस्थान की अर्थव्यवस्था
4. बी.एल. ओझा : राजस्थान की अर्थव्यवस्था

BACHELOR OF COMMERCE

Subject - Economic administration and financial management

Semester-VI

Paper -XII : Project Planning and Production Decision

Attempt all questions

I	10 QUESTIONS (very short answer Questions)	10X 1 MARK EACH	= 10 Marks
II	5 QUESTIONS(short answer Questions)	5 X 3 MARK EACH	= 15 Marks
III	3 QUESTIONS (1 question from each unit with Internal choice)	3X 15 MARK EACH	= 45 Marks
	Total of End semester exam (duration of exam 3 hours)		= 70 Marks
	Internal assessment		= 30 Marks
	Maximum Marks		=100 Marks
	Minimum Marks		= 40 Marks

UNIT-I

Project planning and feasibility study: Types of projects, analysis projects, profitability estimate of projects, feasibility analysis economic, financial and technical feasibility

UNIT-II

Analysis of risk and uncertainty introduction, description of basic risk concept, risk evaluation approaches, Value analysis: meaning and value analysis, objectives of value

UNIT-III

Production and production decisions: meaning of product, product decision areas: use of alternative production facilities, determination of the profitable level of production, utilization of full production capacity. Starting a new product in place of old. Determination of product mix on the basis of key factor, Cost of capital: computation of cost of debt, fund, preference share capital, equity share capital, retained earnings and weighted average cost of capital.

Reference Books

1. Prassanchandra : Project Planning, Analysis Selection, Financing Implementation and Review
2. M.R. Agarwal : Project Planning
3. Agarwal, Mishra : Project Planning
4. Vasant Desai : Project Planning
5. M. Mishra : Project Planning & Control
6. R.L. Pitale : Project Appraisal Techniques