The Master of Social Work (MSW) is a master's degree in the field of Social Science. MSW is considered a professional degree with specializations and is offered by a number of universities. Our objective in introducing this course is to:

- Familiarize students with the core values and philosophy of social work profession and enable them to imbibe these values into their professional self.
- Enable them to understand and differentiate social work and other related terms.
- Facilitate an understanding of the context of emergence of social work as a profession.
- Develop an understanding of the nature of social work practices in different settings.

**Scheme of examination**

The Department of MSW offers full-time M.A. Degree (four semesters) in Social Work with eighteen papers in total, out of which fourteen papers are compulsory and four are elective. Each theory paper will be of three-hour duration with maximum 100 marks (70- External, 30- Internal); in Fieldwork component, the distribution of marks would be 60 for the report and 40 for Viva Voce.

Note: Each question paper shall consist of two parts. The distribution of marks will be as follows:

- **Part A** shall contain 10 (ten) questions carrying 1 (one) mark each (20 words).
- **Part B** shall contain 3 (three) lengthy questions with internal choice, carrying 20 marks each.

The scheme of examination for I, II semesters is as follows:

<table>
<thead>
<tr>
<th>Paper</th>
<th>IA* M.M.</th>
<th>EOSE M.M.</th>
<th>Maximum Marks</th>
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<tr>
<td>Theory Paper</td>
<td>30</td>
<td>70</td>
<td>100</td>
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<tr>
<td>Theory Paper</td>
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<tr>
<td>Theory Paper</td>
<td>30</td>
<td>70</td>
<td>100</td>
</tr>
<tr>
<td>Field work Report and Viva Voce</td>
<td>Viva Voce</td>
<td>Field Report</td>
<td>100</td>
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<td>40</td>
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</table>

* On the basis of average of two internal assessment.
The scheme of examination for III & IV semesters is as follows:

<table>
<thead>
<tr>
<th>Paper</th>
<th>IA* M.M.</th>
<th>EOSE M.M.</th>
<th>Maximum Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theory Paper</td>
<td>30</td>
<td>70</td>
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<tr>
<td>Theory Paper</td>
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<tr>
<td>Theory Paper</td>
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<tr>
<td>Elective Paper</td>
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<tr>
<td>Field work Report and viva voce</td>
<td>Viva Voce</td>
<td>Field Report</td>
<td>100</td>
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<tr>
<td></td>
<td>40</td>
<td>60</td>
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<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td>500</td>
</tr>
</tbody>
</table>

* On the basis of average of two internal assessment.
Courses for Semester — I

Compulsory Courses
Paper 01 - Introduction to Social Work
Paper 02 - Society and Human Behaviour
Paper 03 - Social Work with Communities
Paper 04 - Fieldwork Practicum

Courses for Semester — II

Compulsory Courses
Paper 01 - Social Case Work
Paper 02 - Social Work with Groups
Paper 03 - Research Methods in Social Work
Paper 04 - Fieldwork Practicum

Courses for Semester — III

Compulsory Courses
Paper 01 - Indian Society: Issues and Challenges
Paper 02 - Social Welfare Administration and Welfare Services
Paper 03 - Urban world and Social work

Elective Courses
The student will have to opt for any one out of the following:
Paper (E) 04 A - Environment and Social Work
Paper (E) 04 B - Occupational Social Work
Paper 05 - Fieldwork Practicum

Courses for Semester — IV

Compulsory Courses
Paper 01 - Human Resource Management (HRM)
Paper 02 - Health Care Social Work Practice
Paper 03 - Rural Community Development

Elective Courses
The student will have to opt for any one out of the following:
Paper (E) 04 A - Women’s Welfare & Social Legislation
Paper (E) 04 B - Social Work with Elderly
Paper 05 - Fieldwork Practicum
Semester- I

Paper 01 — Introduction to Social Work

Unit-I
- Social work: Nature, Goals and Processes, Methods of Social Work Intervention
- Theoretical Perspective for Social Work Practice: an Introduction.
- Development of Professional Social Work in U.K., U.S.A., India

Unit-II
- Social Service Traditions and Social Reform Movements in India.
- Contribution of Mahatma Gandhi, Jawahar Lal Nehru, Bheem Rao Ambedkar and Jyotiba Phule to social change, Social Reform and Social Reconstruction.
- Sarvodaya Movement: Concept, Contribution of Vinoba Bhave and Jaya Prakash Narayan.

Unit-III
- Basic Requirements of the Profession: Present State of Social Work as a Profession in India
- Role of Social Workers, Competencies for Social Work

Books Recommended:
3. सिंह, प्रो. सुरेंद्र, वर्मा, प्रो. आर.बी.एस., भारत में समाज कार्य का क्षेत्र, ‘न्यू रॉयल बुक कम्पनी बालिकी मार्ग, लाल बाग, लखनऊ, 2011
4. पाण्डेय , तेजस्वी, संगीता, समाज कार्य के क्षेत्र, भारत प्रकाशन—17 अशोक मार्ग श्याम कम्प्यूटर अकादमी, लखनऊ, 2010
5. सिंह, सुरेंद्र, मिश्र, पी.डी., समाज कार्य इतिहास दर्शन एवं प्रणिलयाँ संशोधित संस्करण, ‘न्यू रॉयल बुक कम्पनी, लखनऊ, 2010
Semester- I

Paper 02 — Society and Human Behaviour

Unit-I
- Basic Concepts in Sociology: Meaning, Types, Characteristics of Society, Social Group, Community, Institution, Culture, Social Structure, Social System, Stratification, Social Control, Socialization, Social Change
- Social Process in Society: Associative and Dissociative

Unit-II
- Basic Concepts in Psychology: Definition and Types of Learning, Motivation, Emotion, Intelligence, Determinants of Human Behaviour: Heredity and Environment

Unit-III
- Sociology and Psychology: Relationship between Psychology and Sociology, Similarities and Difference between Sociology & Psychology.
- Importance of Sociology and Psychology in Social Work

Books Recommended:
5. सिंह, ए.के., समाज मनोविज्ञान की रूपरेखा, मोतीलाल बनारसीदास, 2001
6. सिंह, अरुण कुमार, आधुनिक सामान्य मनोविज्ञान, नई दिल्ली 2002
7. सिंह, आर.एन., आधुनिक समाज मनोविज्ञान विनोद पुस्तक भंडार, आगरा, 2014
Semester- I

Paper 03 — Social Work with Communities

Unit-I

- Community Work and Community Participation—Strategies and Principles; Models and Processes.
- Understanding Community: Definitions, Types, Approaches and Frame Work.
- The Role of Ideology in Community Work, Grassroots Governance and Community Work, Case- Work Illustrations

Unit-II

- Community: Dynamics: Caste, Class, Religion and Gender
- Community as Sites of Power- Derrida and Foucauldian Perspective.
- Design Community Interventions — Use of Programmable logic Array (PLA), Logical Framework Analysis (LFA), Problem Analysis, Stakeholder Analysis and Strategic Planning

Unit-III

- Indigenous Approaches to Community Work- Mahatma Gandhi, Vinoba Bhave, Bheem Rao Ambedkar and Radical Groups
- Concept and Critique of Social Capital and its Relationship to the Idea of Community, Participation, Empowerment and Capacity Building through Community Work

Books Recommended:

5. अंदीब, डॉ. सुधारक, समाज कार्य, उ.प्र.हिन्दी संस्थान, लखनऊ, 2010
Activity – 1

The students of MSW in this paper will prepare themselves as Action Social Worker (ASW). They will be attached with non-governmental organisations (NGOs). They are required to understand the structure and organisations of NGOs and to participate in the activities/projects related with NGOs. Students will be required to submit a report about profile of NGO with systematic account of their action. Report must be signed by the CEO of related NGO with a certificate. On the basis of report, the interview will be conducted in which internal faculty member and external expert will participate.

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Semester- II
Paper 01 — Social Case Work

Unit-I
- Historical Development of Case Work as a Method of Social Work
- Meaning and Nature of Social Case Work
- Philosophical Assumptions Underlying Case Work Practise
- Basic Case Work Concepts: Social Roles, Social Functioning, Need & Adjustments

Unit-II
- Components of Case Work: Person, Problem, Place, Process and Qualities of Case Worker
- Principles of Case Work Practice
- Meaning, Nature and Elements of Relationship in Case Work

Unit-III
- Phases of Case Work Intervention: Assessment, Diagnosis and Intervention
- Techniques of Case Work Intervention, Interviewing and Recording
- Similarities and Difference between Case Work Counselling, Case Work and Psychotherapy

Books Recommended:
**Semester- II**

**Paper 02 — Social Work with Groups**

**Unit I:**
- Social Group: Definitions, Characteristics, Functions and Group Structure
- Classification of Group: Cooley and Tonnies
- Social Group and Cultural Context
- Making of Social Group: Issues of Identity, Diversity and Marginalisation

**Unit II:**
- Group Work: Historical Development, Definition, Principles and Models
- Group Dynamics: Determinants, Indicators and Outcomes
- Leadership – Theories of Leadership, Role and Responsibilities of Group leader

**Unit III:**
- Stages of Group Work: Formation, Intervention Phases
- Techniques and Skills in Group Qualities of Group Worker, Group Work Recording Monitoring and Evaluation
- Group Climate – Communication in Groups – Group Behaviour

**Books Recommended:**
6. मिश्रा, प्रो. प्रयागदीन, सामाजिक सामूहिक कार्य, उ.प्र. हिन्दी संस्थान, रोहिताश्व प्रिन्टर्स, लखनऊ, 2008
7. इग्नू, समाज के कार्य क्षेत्र, उ.प्र. हिन्दी संस्थान, रोहिताश्व प्रिन्टर्स, लखनऊ, 2008
8. इग्नू, सामाजिक समूह कार्य : समूहों के साथ कार्य करना, उ.प्र. हिन्दी संस्थान, रोहिताश्व प्रिन्टर्स, लखनऊ, 2017
9. इग्नू, समूह निर्माण प्रक्रिया, उ.प्र. हिन्दी संस्थान, रोहिताश्व प्रिन्टर्स, लखनऊ, 2017
Semester- II

Paper 03 — Research Methods in Social Work

Unit-I

- Scientific Method: Nature and Characteristics, Application of Scientific Method to the Study of Social phenomena
- Social Research and Social Work Research: Meaning, Nature and its Significance
- Similarity and Difference between Qualitative and Quantitative Research

UNIT-II

- Research Designs: Types of Research Designs (Exploratory, Descriptive, & Experimental).
- Hypothesis: Meaning and Formulation of Hypothesis Sources, Types Attributes of a Good Hypothesis, Steps in Testing of Hypothesis, Concept of Degree of Freedom and Level of Significance
- Significance of Hypothesis in Social Work Research

UNIT -III

- Sources of Data: Primary and Secondary
- Methods of Data Collection: Observation, Case Study, Schedule, Questionnaire, Interview, Narratives, Focus Group Discussion: PRA Methods

Books Recommended:

5. आहुजा, राम, सामाजिक अनुसंधान, रावत पब्लिकेशन, 2010
6. शर्मा, विरेन्द्र प्रकाश, सामाजिक अनुसंधान की पद्धतियों, पंचशील प्रकाशन, जयपुर, 2013
7. लवानिया, एम.एम., जैन, शशि के, सामाजिक अनुसंधान का पक्षतिशास्त्र, रिसर्च पब्लिकेशन्स, जयपुर, 2007
Activity – 2

The students of MSW in this paper will prepare themselves as Action Social Worker (ASW). They will be attached with non-governmental organisations (NGOs). They are required to understand the structure and organisations of NGOs and to participate in the activities/projects related with NGOs. Students will be required to submit a report about profile of NGO with systematic account of their action. Report must be signed by the CEO of related NGO with a certificate. On the basis of report, the interview will be conducted in which internal faculty member and external expert will participate.
Semester- III
Paper 01 — Indian Society: Issues and challenges

Unit I:
- Traditional Bases of Indian Society
- Unity and Diversity in India
- Varna Vyavastha, Ashrama Vyavastha and Purusharth

Unit II:
- Kinship, Family, Marriage in India
- Caste and its Changing Dimensions
- Processes of Social Change in India: Sanskritization, Westernization, Parochialization and Universalization

Unit III:
- Gender Discrimination, Problems of Dalit Women, OBC and Affirmative Action
- Problems of Ethnicity, Communalism, Issues of Minorities
- Poverty, Unemployment, Corruption

Books Recommended:
4. शर्मा, विरेन्द्र प्रकाश, समाजलील भारत में सामाजिक समस्याएं, पंचशील प्रकाशन, जयपुर, 2008
5. शर्मा, विरेन्द्र प्रकाश, भारतीय समाज, पंचशील प्रकाशन, जयपुर, 2010
6. शर्मा, डी.डी., गुप्ता, एम.एल., भारतीय समाज, साहित्य भवन पब्लिकेशन्स, आगरा, 2010
7. मुकर्जी, रवीन्द्र नाथ और अक्षय, भारत, भारत में समाज संरचना एवं परिवर्तन, एस. वी.पी.डी. पब्लिकेशन, 2015
8. देवी, विमला, भारत में सामाजिक समस्याएं, एस.वी.पी.डी. पब्लिकेशन, 2018
9. वर्मा, कंचन देवी, विमला, समाज और धर्म, एस.वी.पी.डी. पब्लिकेशन, 2018
Semester- III
Paper 02 — Social Welfare Administration and Welfare Services

Unit I:
• Social Welfare Administration: Meaning, Principles and Changing Context
• Social Welfare and Development Organizations: Nature, Types and Functions
• Distinction between Social Welfare Administration, Public Administration and Social Security Administration

Unit II:
• Administrative structures – Central Social Welfare Board (CSWB); State Social Welfare Board (SSWB),
• Organization and Management of Institutional Welfare Services,
• Recording and Documentation, Monitoring and Evaluation.

Unit III:
• Decision Making Process- Forms and Types
• Role of Communication in Administration – Nature, Importance, Models and Modalities
• Role of NGOs in Social Welfare

Books Recommended:
5. कटारिया, सुरेंद्र, सामाजिक प्रशासन, आर.बी.एस.ए. पब्लिशर्स, 2010
Semester- III

Paper 03 — Urban World and Social Work

Unit I:
- Urban communities: Meaning, Types and Features.
- Process of Urbanization, Level of Urbanization and Urban Infrastructure in India
- Causes and Consequences of Urbanization and Unplanned Urban Growth

Unit II:
- Urban Poor: Challenges of Housing, Food, Employment
- Informal Economy, Self-employment, Unorganized Sector and Entrepreneur Development.
- The Need for a National Urban Policy

Unit III:
- Urban Growth Management: Meaning and Approaches, Urban Space, Housing.
- Urban Basic Services for the Poor, Privatization Process and its Impact on the Urban Poor and the Marginalized.
- Urban Planning: Role of Government

Books Recommended:

3. कटारिया, सुरेन्द्र, सामाजिक प्रशासन, आर.बी.एस.ए. पब्लिशर्स, 2010
Semester- III
Paper (E) 04 A — Environment and Social Work

Unit I:
- Environment and Ecology and their Linkages, Relationship with People and Society
- Social Behaviour and Environment (Consumerism and Energy Intensive Lifestyle, etc.)
- Environment Conservation : Past to Present

Unit II:
- Land Degradation and Depletion
- Water Pollution and Degradation of Fresh Water Reserves, Air pollution and Depletion of Ozone Layer
- Deforestation and Depletion of Forest Cover

Unit III:
- Environment Movements and People’s Initiatives: Chipko Movement, Narmada Bachao Andolan
- Eco-farming-Natural Farming Efforts
- Environment Policy

Books Recommended:
4. इग्नू सतति विकास मुद्दे एवं चुनौतियाँ, गुली बाबा पब्लिकेशन, 2002
5. इग्नू भूमंडोकरण तथा पर्यावरण, गुली बाबा पब्लिकेशन, 2018
6. कुमार, संजीव, सामान्य अध्ययन परिस्थिति एवं पर्यावरण, न्यूजेन्ट्रस पब्लिकेशन, 2017
Semester -III
Paper (E) 04 B – Occupational Social Work

Unit I:
- Occupational Social Work-History, Scope, Principles, and Components
- Changing Profile of Work Force in Organised and Unorganised Sector-Issues, and Concerns

Unit II:
- Problems Affecting Work Life: Absenteeism, Alcoholism, Burnout, Job Insecurity
- Social Life of Workers and Problems having Bearing on Work Life: Indebtedness, Housing, Livelihood and Access to Basic Services
- Contemporary Issues-Closure/Merger, Rationalisation and Automization, Casualisation, Disinvestments, VRS

Unit III:
- Physical and Mechanical Environment-Provisions of Factories Act
- Working Conditions and Problems at Workplace: Alienation, Monotony, Fatigue and Boredom amongst Organised Sector Workforce; Accidents-Causes, Prevention and Compensations
- Conditions of Work: Wages, Dearness Allowances, Perks and Incentives, Leave, Holidays

Books Recommended:
Semester- III
Paper 05 — Fieldwork

Activity – 3

The students of MSW in this paper will prepare themselves as Action Social Workers (ASW). They will be attached with non-governmental organisations (NGOs) and will be required to understand the structure and organisations of NGOs and to participate in the activities/projects related with NGOs. Students will submit a report about profile of NGO with systematic account of their action. Report must be signed by the CEO of related NGO with a certificate. On the basis of report, the interview will be conducted in which internal faculty member and external expert will participate.
Semester- IV
Paper 01 — Human Resource Management (HRM)

Unit I:
- Human Resource Management & Development : Definition, Functions and Objectives
- An Overview of Subsystems, Evolution and Growth of HRM in India
- Qualities of HRM Functionary, Future challenges

Unit II:
- Manpower Planning, Sources of Manpower Supply, Recruitment Methods
- Scientific Selection and Placement, Transfer, Promotion, Demotion
- Training and Development

Unit III:
- Wages and Salary Administration: Factors Influencing Wage and Salary
- Performance Appraisal: Objectives, Methods, Traditional of Modern, Performance Counselling and Potential Appraisal
- Concept and Purpose of Discipline, Employee Discipline and Disciplinary Procedure

Books Recommended:
5. शर्मा, सुराना, मानव संसाधन प्रबंध, समेत बुक डिपो, 2007
Semester- IV

Paper 02 — Health Care Social Work Practice

Unit I:
- Health: Meaning, Components, Determinants of Health.
- Indicators of Health Status of People in a Community: Birth and Death Rate, IMR, CMR, MMR.
- Health Scenario of India: Communicable and Non Communicable Diseases.

Unit II:
- Community based Social Work Approaches to Prevention of Diseases and Promotion of Health.
- Social Worker as a Multidisciplinary Healthcare Team Member: Roles, Skills and Interventions.

Unit III:
- National Health Policy, 2017
- Health Activism, Social Mobilization at the Grassroots: Case Study of People’s Health Movement.

Books Recommended:
5. लवानिया, ढौं. एम.एम. एवं जैन, शाशी के., चिकित्सा समाजशास्त्र, रिसर्च पब्लिकेशन, नई दिल्ली, 2005
**Semester –IV**

**Paper 03 – Rural Community Development**

**Unit I:**
- Rural Communities: Issues of Identity and Diversity
- Dynamics of the Rural Society: Caste, Class, Tribe and Gender Relations; Power, Conflict and Control
- Agrarian Relations and Land Reforms

**Unit II:**
- Structural Inequality and Rural Poverty – Land Ownership/Entitlements And Alienation, Indebtedness
- Issues of Livelihood and Food Security
- Issues of Accessibility, Availability and Affordability of Basic Services

**Unit III:**
- Rural Community Development: Concept, Nature, Philosophy and Historical Context
- Approaches to Rural Community Development
- Developing and Strengthening Community Based Organizations

**Books Recommended:**

Semester- IV

Paper (E) 04 A — Women’s Welfare and Social Legislation

Unit I:
- Status of Women through Ages in India.
- Patriarchy and Gender Inequality in India. Retrospect and Prospect
- Demographic Profile of Women in India

Unit II:
- Social Justice as an Essential Basis of Social Legislation
- Social Legislation in a Welfare State with Special Reference to India

Unit III:
- Women’s Right in Joint Hindu Property under Hindu Succession Act
- Domestic Violence Act 2005, Sexual Harassment of Women at Work Place (Prevention, Prohibition And Redressal Act 2013- (Vishakha Judgement)

Books Recommended:
6. मिश्रा, रोहित, समाज कार्य एवं महिला सशक्तिकरण, न्यू रॉयल बुक कम्पनी, लखनऊ, 2011
7. जैन, पुखराज, विश्व के प्रमुख संविधान, साहित्य भवन पब्लिकेशन, 2017
8. पाण्डेय, जय नारायण, भारत का संविधान, सेंट्रल लॉ ऐजेंसी, 2015
9. सिंह, कुमार राकेश, हिन्दू लॉ, अलाहाबाद लॉ ऐजेंसी, 2008
Semester- IV  
Paper (E) 04 B — Social Work with Elderly

Unit I:
- Concept, Nature, Scope of Ageing
- Theories of Ageing: Exchange, Disengagement, Dependency, Age Stratification Theory.
- Aspects of Ageing: Demographic, Social, Economic, Psychological and Health

Unit II:
- Intergenerational Problems of Elderly
- Problems of Elderly Women
- Society and State as Care Providers

Unit III:
- Role of State and NGOs as Care Giving Agency
- Emerging Need of Institutional Care, Rights of the Aged
- Programmes & Policies for Welfare of the Aged in India

Books Recommended:

6. श्रीवास्तव, विनीता, चिकित्सीय समाज कार्य, न्यू रॉयल बुक कम्पनी, 2010
7. तिवारी, जमेश चन्द्र, मनचिकित्सीय समाज कार्य, न्यू रॉयल बुक कम्पनी, 2010
Semester- IV  
Paper 05—Fieldwork

Activity – 4

The students of MSW in this paper will prepare themselves as Action Social Workers (ASW). They will be attached with non-governmental organisations (NGOs) and will be required to understand the structure and organisations of NGOs and to participate in the activities/projects related with NGOs. Students will submit a report about profile of NGO with systematic account of their action. Report must be signed by the CEO of related NGO with a certificate. On the basis of report, the interview will be conducted in which internal faculty member and external expert will participate.

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